

# Hansraj College

## Instructions for OBE June 2021

---

### Information regarding the examination:

#### *Duration for Attempting and Uploading Answer Scripts:*

- The duration of the Examination shall be **4** hours. Out of which 3 hours shall be given to the students for answering the questions, and the remaining one hour shall be utilized for downloading the question papers, scanning the answer sheet in the PDF/JPEG format and uploading the scanned answer sheets on the OBE Portal. An additional time of 1 hour will be given to submit the answer scripts. So specific time period is 5 hours only.

In case of poor internet connectivity the student is advised to submit his/her script beyond the specified time period (3+1+1 = 5 hours) with the documentary evidence (snapshots of 4 – 5 failed attempts of submission on the OBE portal) to the email ID of the Nodal Officer ([obe.may2021@hrc.du.ac.in](mailto:obe.may2021@hrc.du.ac.in)). A maximum time limit of 30 minutes only will be given beyond 5 hours specific time. Partial email answer scripts would not be accepted for evaluation. However, all such cases (email submission) will be examined by the University Review Committee, and these answer sheets shall be evaluated based on the decision of the Review Committee and result of such students may be delayed. (For more details see the notification: [http://exam.du.ac.in/pdf/202106/Guidelines-OBE%20\(UG\) FINAL-MJ2021.pdf](http://exam.du.ac.in/pdf/202106/Guidelines-OBE%20(UG) FINAL-MJ2021.pdf))

- The duration of the Examination shall be **6** hours (4 + 1 + 1) for the students belonging to the **Divyaang (PwBD)** Category. **In case of low internet connectivity, the student is advised to submit the answer script beyond the specified time period of 6 hours with the documentary evidence at e-mail id: [pwdsasjune21@exam1.du.ac.in](mailto:pwdsasjune21@exam1.du.ac.in). The answer scripts should not be sent to College Nodal officer email id.** The maximum time limit for delayed submission is 60 minutes. However, all such cases will be examined by the Review Committee and these answer sheets shall be evaluated based on the decision of the Review Committee. Other students should not submit the answer scripts at the email ID given for the PwBD students. (For more details see: [https://www.hansrajcollege.ac.in/files/obe/Guidelines%20PWD03.%2006.2021%20\(1\).pdf](https://www.hansrajcollege.ac.in/files/obe/Guidelines%20PWD03.%2006.2021%20(1).pdf))

### Instructions:

#### I. Preparation of Answer Scripts:-

- Login into OBE portal at least before 30 minutes of commencement of the exam.
- Make sure the Paper name and UPC are correct. For any discrepancy contact us immediately (Contact details are provided at the end).
- Download the question paper from the OBE portal. In case he/she is unable to download the question paper then immediately inform the subject specific faculty. We will send the question paper to your email/WhatsApp.
- Details to be written on the first page of every answer:-
  - a. Date and time of examination (DD/MM/YYYY, HRS:Min):
  - b. Examination Roll Number:
  - c. Name of the Program i.e. M.A., M.Com., M.Sc. etc:
  - d. Semester/year:
  - e. Unique Paper Code (UPC):
  - f. Title of the Paper:
- **No personal information like name, mobile number, etc., should be mentioned on any of the answer sheets.**
- Scan each answer separately and name the PDF/JPEG files according to the question number. University roll number and page number can be written on every page if the student wishes to write.
- **Upload the files in the appropriate options under the correct UPC given in the portal.**
- Upload the answer scripts on OBE portal in time to avoid last minute technical glitches.
- Only when **"DOWNLOAD"** option is clicked the option of **"I Agree and Submit"** will appear on the OBE portal.
- Most importantly make sure that you click on **"I Agree and Submit"** after uploading all the Answer scripts on the OBE Portal.
- **Submission by both email and on OBE portal will not be accepted.**

- While submitting the answer scripts via email in case of any failure of submission on the OBE portal, please mention Date of exam - Unique Paper Code - Roll No in the subject line. Partial submission of answer scripts on email will not be considered for evaluation.
- **Email submission should be only under the emergency situations.**
- You will receive an acknowledgement for submission on OBE Portal. But no acknowledgment will be provided from College on email submission.

## II. Time of Commencement of exam:

Morning Session: 9 am to 12 pm

Evening Session: 3 pm to 6 pm

**We advise the students to login into the OBE portal by at least 30 minutes before the commencement of the exam.**

### **NOTE:**

1. Prefer portal submission rather than email to avoid complex procedures of evaluation associated with it. **Results of answer scripts submitted in Nodal Officer email will be delayed at least by one month.**
2. Ensure that you are accessing the OBE portal in a good network area at your place to avoid chaos on the day of your exam.
3. All the information regarding Date sheets, University Guidelines for OBE, and **Contact Details of the College OBE June 2021 Team** can be found at <https://www.hansrajcollege.ac.in//obe>

### **CORE TEAM**

Name	Email Address	Mobile & WhatsApp Number
Dr. Davuluri Srikala	<a href="mailto:obe.may2021@hrc.du.ac.in">obe.may2021@hrc.du.ac.in</a>	9717091447
Dr Tanuj Dhawan		9891011363
Dr. Ravikant Prasad		9999623129
Sh. Satish Ojha		9968223572
Sh. Narinder		9871783064
Sh. Anil Tyagi		9910522423
Ms. Shikha		9911926611
Sh. Kapil		9711754093

**Subject Specific Faculty Contact Numbers:**

Department	Name	Mobile & WhatsApp Number
Botany	Dr. Lebin Thomas	8130473493
	Dr. Pratibha Pant	9899619668
Chemistry	Dr. Sonu Kumar	8826494724
	Dr. Gunjan Arora	9718312011
Commerce	Dr. Kashif Asari	9871024224
	Dr. Arun Kumar	9582069808
Computer Science	Dr. Alka Khurana	9818869485
	Dr. Divya kawatra	9899872926
Economics	Dr. Anjali Khurana	9810108717
	Ms. Madhavi Moni	9873777872
English	Dr. Uplabdh Sangwan	9811408853
	Dr. Ruchi Sharma	9899794098
Hindi	Dr. Viny Gupta	9968432774
	Dr. Manish	9650048991
History	Dr. Santhosh Hasnu	9999568694
	Dr. Suchitra Majumdar	7053770174
Mathematics	Dr. Sundar Lal	9650724206
	Dr. Ram Parvesh	9990226499
Philosophy	Ms. kiran Varun	9650194596
Physical Education	Mr. Gaurav	9711901007
Physics & Electronics	Dr. Satyam Kumar	9452924644
	Ms. Sonia	7291857828
Sanskrit	Dr. Avnish kumar	9911739020
	Dr. Satesh Kumar Mishra	9818033109
Zoology	Dr. H. Yarreiphang	9739343731
	Dr. Farhat Jahan	9654274313

Wishing you all the best for examination!!

OBE June 2021 Team

Hansraj College