



Hansraj College

University of Delhi
Mahatma Hansraj Marg, Malka Ganj
Delhi - 110007

हंसराज महाविद्यालय

दिल्ली विश्वविद्यालय
महात्मा हंसराज मार्ग, मल्कागंज
दिल्ली 110007

NAAC ACCREDITED 'A+' GRADE COLLEGE

The online meeting of IQAC Hansraj College was held on **17th August 2021 at 12:30 pm** in the college to discuss the following agenda:

1. Preparation for NAAC 2nd Cycle
2. Any other matter

The following members attended the meeting.

1. Dr. Mona Bhatnagar
2. Dr Vijay Rani
3. Dr. Alka Kacker
4. Dr. Shailu Singh
5. Dr. Preeti Dharmarha
6. Dr. Baljeet Kaur
7. Ms Amita Agarwal
8. Dr. M.P.Sharma
9. Dr. Meenakshi
10. Dr. Sanjay Batra
11. Dr Rama



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दिल्ली 110007

NAAC ACCREDITED 'A+' GRADE COLLEGE

Meeting of IQAC was held on 17th Aug 2021 at 12:30 pm. in the Busar Room (Hansraj College). The following members attended the meeting

(1) Dr. Mona Bhatnagar	
2) SANJAY BATRA	
3) Mr. Sharma	
4) Anita Aggarwal	
5) Dr. Preeti Dharmak	
6) Shailu Singh	
7) Baljeet Kaur	
8) Rama	
9) Meenu Singh	
10) Anu Kalkar	
11) Vijay K. Raghav	



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The online meeting of IQAC Hansraj College was held on **17th August 2021 at 12:30 pm** in the college to discuss the following agenda:

1. Preparation for NAAC 2nd Cycle
2. Any other matter

Minutes of the meeting

1. The committee discussed the procedure, guidelines and protocols for NAAC 2nd cycle which is to be conducted on September 2022.
2. A list of external academicians was made for the post of Patron, IQAC Hansraj College.
3. The Names of NSS and NCC convener, Development Committee convener, Building Committee Convener, ECA Convener, Faculty Development Centre Coordinator were recommended to include in the IQAC Team.
4. A proposal of Research Centre, Central repository cell and progression cell was made. The names of Dr. Archana Singh, Ms Sneha Suri and Dr. Baljeet Kaur were recommended respectively to convene the same.



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NAAC ACCREDITED 'A+' GRADE COLLEGE

The meeting of IQAC Hansraj College was held on **23rd August 2021 at 11:30 am** in the College to discuss the following agenda:

1. To welcome and apprise the newly inducted members about the IQAC activities.
2. Planning for preparation of AQAR 2020-21
3. Any other matter

The following members attended the meeting.

1. Dr. Mona Bhatnagar
2. Dr. Sanjay Batra
3. Dr. Alka Kacker
4. Dr. Shailu Singh
5. Dr. Preeti Dharmarha
6. Dr. Baljeet Kaur
7. Ms Amita Agarwal
8. Prof. (Dr.) Vijay Rani
9. Dr. M.P.Sharma
10. Dr. Meenakshi Malhotra
11. Dr. Romilla (NSS Convener)
12. Dr. Arvind (NCC Convener)
13. Dr. Jyoti (NCC Convener)
14. Dr. Lokesh Chandra Mishra (Development Fund Committee Convener)
15. Dr. Anand Sonkar (Building Committee Convener)
16. Dr. Maya Verma (ECA Convener)
17. Dr. Jyoti Bhola (FDC Coordinator)
18. Dr. Archana Singh (Research Cell Coordinator)



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- 19. Dr. Pooja Arora
- 20. Dr. Jaya Malhotra
- 21. Dr. Shalini Kaushik Love
- 22. Dr. Ravikant
- 23. Dr. Kopal



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NAAC ACCREDITED 'A+' GRADE COLLEGE

A meeting of ISAC was held on 23rd August, 2021 at 11:30 pm in the seminar room. The following members attended the meeting:

- (1) Dr. Mona Bhattacharya
- (2) Dr. Shailu Singh
- 3) Anita Aggarwal
- (4) Dr. Pooja Arora
- (5) Ashutosh Yadav
- (6) Archana Singh
- (7) Jyoti Singh
- (8) ANURAG KARKAR
- (9) Baljeet Kaur
- (10) Maya Verma
- (11) Shalini Kaushik Love
- (12) Romila Rawat Bisht
- (13) Dr. Lokesh chandra Mishra
- (14) Jyoti Bhola
- 15 Anand Sankar
- 16 Meenakshi Malhotra
- 17 Alka Kacker
- 18 SANJAY BAIRA
- 19 Vipraj Rani Ray

Ashutosh

Pooja

Pooja Arora

Archana

Archana

Anurag

Baljeet Kaur

Maya Verma

Shalini

Romila

Lokesh

Jyoti

Anand

Meenakshi

Alka

Sanjay

Vipraj



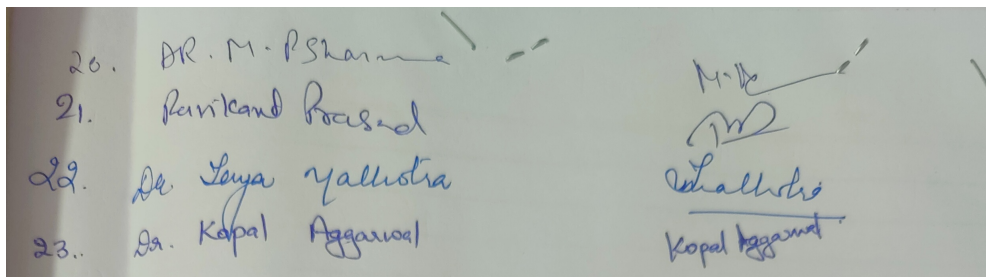
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Dated : 23-08-21

The meeting of IQAC Hansraj College was held on **23rd August 2021 at 11:30 am** in the College to discuss the following agenda:

1. To welcome and apprise the newly inducted members about the IQAC activities.
2. Planning for preparation of AQAR 2020-21
3. Any other matter

Minutes of the meeting

1. The minutes of last meeting held on 17th August 2021 were confirmed.
2. The committee warmly welcomed newly inducted members
Dr. Romilla (NSS Convener)
Dr. Arvind and Dr. Jyoti (NCC Convener)
Dr. Lokesh Chandra Mishra (Development Fund Committee Convener, Public Information Officer)
Dr. Anand Sonkar (Building Committee Convener)
Dr. Maya Verma (ECA Convener)



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Dr. Jyoti Bhola (FDC Coordinator)

Dr. Archana Singh (Research Cell Coordinator)

3. The committee was apprised about the tentative planning for second cycle of NAAC accreditation. It was planned to submit IIQA in the month of June 2022 and simultaneously preparation for SSR for the second cycle could be done.
4. A proposal of Consultancy cell was made. The name of Dr. Maya Verma was recommended to convene the same. She was asked to prepare white paper for the same by incorporating and considering guidelines of University of Delhi.
5. The names of Dr. Jyoti Bhola and Dr. Romilla were proposed to coordinate and to compile the task of SSR to be submitted for the NAAC 2nd cycle.
6. Dr. Anand and Dr. Lokesh apprised the committee about the issue of Girls hostel.
7. Dr. Sanjay Batra and Dr. Amita Agarwal were asked to coordinate the smooth conduct of Mentorship in all the departments.



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The meeting of IQAC Hansraj College was held on **28th September 2021 at 11:30 am** in the College to discuss the following agenda:

1. Preparation for AQAR 2020-21
2. Any other matter

The following members attended the meeting.

1. Prof. (Dr.) Rama
2. Dr. Mona Bhatnagar
3. Dr. Sanjay Batra
4. Dr. Alka Kacker
5. Dr. Shailu Singh
6. Dr. Preeti Dharmarha
7. Dr. Baljeet Kaur
8. Ms Amita Agarwal
9. Prof. (Dr.) Vijay Rani
10. Dr. Meenakshi Malhotra
11. Dr. Pooja Arora
12. Dr. Jaya Malhotra
13. Dr. Shalini Kaushik Love
14. Dr. Ravikant
15. Mr. Anurag Kakkar
16. Mr. Ashutosh Yadav
17. Ms. Deepshikha Yadav

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Date.....28/09/21

A meeting of IQAC with NAAC convening coordinators was held at 11:30 am in bursar room. The following members attended the meeting:

1. Dr. Rama.
2. Dr. Baljeet Kaur
3. Dr. Shailu Singh
4. Ms. ALKA Kacker
5. Mr. Sanjay Batra
6. Dr. Preeti ✓
7. Dr. Mona Bhatnagar
8. Dr. Vijaya Rani
9. Dr. Anita. ✓
10. Dr. Vijay R. Rajpal
11. Dr. Preeti Dharmak
12. Ms. Deepshikha Yadav
- 13.
14. Dr. Pooja Anra
15. Dr. Jaya Yalhotra
16. Ashutosh Yadav
17. Dr. Shalini Kaushik Love
18. Dr. Ranikant Prasad
19. Anurag Kakkor



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Dated: 28.09.21

The meeting of IQAC Hansraj College was held on **28th September 2021 at 11:30 am** in the College to discuss the following agenda:

Minutes of the meeting

1. The minutes of last meeting held on 23rd August 2021 were confirmed.
2. The criteria V convener Dr. Baljeet Kaur apprised the members about the preparation of criteria V for AQAR 2020-21. Regarding scholarship data, it has been decided that a notice requesting teaching and non-teaching staff to financially help the needy students in the form of scholarship should put up by bursar/Administrative officer/scholarship cell convener. Regarding society webpage, Dr. Baljeet kaur was requested to coordinate the same with the guidance and supervision from principal mam.
3. The criteria I convener Ms Alka Kacker apprised the members about the preparation of criteria I for AQAR 2020-21. Regarding feedback data, the committee suggested to incorporate all stakeholders for the same and asked them to prepare a template for the same.
4. The criteria II convener Dr. Shailu Singh apprised the members about the preparation of criteria II for AQAR 2020-21. It was suggested that remedial classes for students should be focused by student learning center, IQAC.



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The meeting of IQAC Hansraj College was held on 12th October 2021 at 11:30 am in the principal office to discuss the following agenda:

1. Preparation for AQAR 2020-21
2. Any other matter

The following members attended the meeting.

1. Prof. (Dr.) Rama
2. Dr. Mona Bhatnagar
3. Dr. Sanjay Batra
4. Ms Amita Agarwal
5. Prof. (Dr.) Vijay Rani
6. Dr. Pooja Arora
7. Dr. Jaya Malhotra
8. Dr. Shalini
9. Mr. Ashutosh Yadav
10. Ms Deepshikha Yadav
11. Mr. Ravikant
12. Mr. Anurag Kackkar



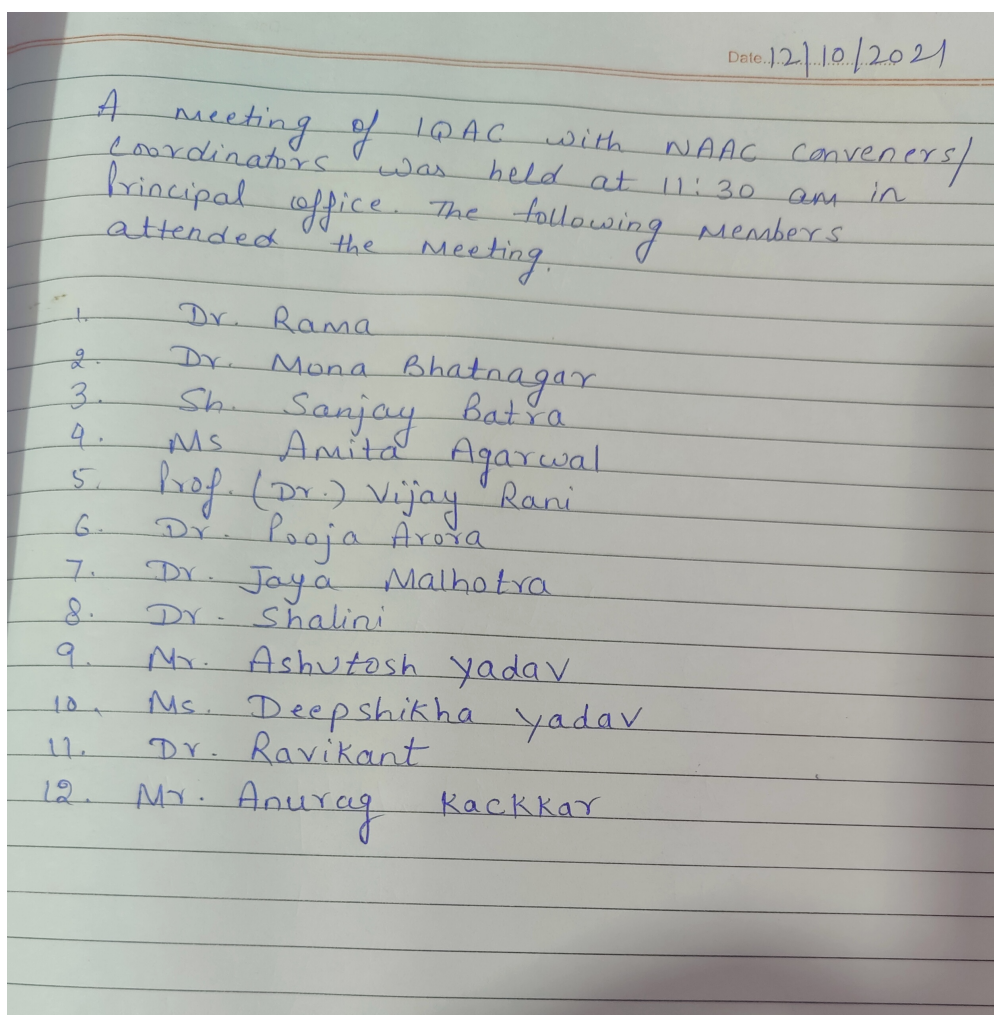
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Dated: 12.10.21

The meeting of IQAC Hansraj College was held on 12th October 2021 at 11:30 am in the principal office to discuss the following agenda:

1. Preparation for AQAR 2020-21
2. Any other matter

Minutes of the meeting:

1. The minutes of last meeting held on 28th September 2021 were confirmed.
2. In order to maintain uniformity in NAAC and Nirf data, it was decided that NAAC Criterion conveners will coordinate for Nirf data as described in the table below.

NAAC criteria convener	NIRF criteria
Ms Alka Kacker (Criteria I)	Teaching Learning Resource
Prof. Vijay Rani (Criteria III)	Research
Dr. Baljeet Kaur (Criteria V)	Graduation outcome, outreach and inclusivity
Dr. Preeti (Criteria IV)	Financial resources
Dr. Mona Bhatnagar, Dr. Shailu Singh and Ms Amita	Perception

The deadline for the NAAC AQAR and Nirf data is 30th October 2021.



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3. All Criterion Conveners should start the collection of data in a well-documented manner for the last four years for the upcoming second cycle of the NAAC.

4. The criteria III convener Prof. Vijay Rani shared the data for the research publications for the academic year 2017-18, 2018-19 and 2019-20. She apprised the committee about the activity of the research council. It was decided that there is a need to promote research culture in the college.

5. Prof Vijay suggested few changes with respect to nomenclature of different science labs and inclusion of several social science minor projects on the website. She also suggested to upload the activities of various societies for event as well.

6. Prof Rama, principal and chairperson of the Committee, suggested to rename the college seminar halls/amphitheater etc. She also recommended to start an informal what's app group teaching and non-teaching staff & MS Team for students separately for suggestions and feedbacks for the best of the college. She asked Dr. Kopal, Dr. Shalini and Dr. Ravikant to start and coordinate the same for nonteaching, teaching and students respectively. To have more student involvement, the committee recommended to include two students in IQAC team.

7. The criteria VII convener Ms Amita apprised the members about the preparation of criteria VII for AQAR 2020-21. The committee suggested to include the practices related to the social and community cause for the best practices.

8. The criteria IV junior coordinator Dr. Shalini apprised the members about the preparation of criteria IV for AQAR 2020-21. The committee suggested to criteria IV coordinators to take initiatives for smart class room and to streamline financial matter. She clarified her doubts related to internet connectivity, ratio of computers and number of students etc.



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9. The members were apprised about the preparation of criteria VI for AQAR 2020-21. A discussion was held on the institute organogram strategy plan, decentralisation and participative management activities.

Dated: 16th Nov 2021

The meeting of IQAC Hansraj College was held on 16th November 2021 at 2 pm in the principal office to discuss the following agenda:

1. Preparation for AQAR 2020-21
2. Any other matter

The following members attended the meeting.

1. Dr. Mona Bhatnagar
2. Dr. Sanjay Batra
3. Ms Amita Agarwal
4. Prof. (Dr.) Vijay Rani
5. Dr. Pooja Arora
6. Dr. Shalini
7. Mr. Ashutosh Yadav
8. Ms Deepshikha Yadav
9. Mr. Ravikant
10. Mr. Anurag Kakkar
11. Prof. (Dr.) Jyoti Bhola
12. Dr. Lokesh Chandra Mishra
13. Dr. Jyoti Singh
14. Dr. Anand Sonkar



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15. Dr. Preeti Dharmarha
 16. Dr. Shailu Singh
 17. Dr. Baljeet Kaur
 18. Dr. Archana Singh
 19. Dr. Maya Verma
 20. Dr. Romilla Rawat Bisht



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16/11/2021

The meeting of IQAC Hansraj College was held on 16th November 2021 at 2pm in the principal office.

The following members attended the meeting.

1. Dr. Jyoti Singh Jyoti
2. AMITA AGGARWAL Amrita
3. SANJAY BATRA Sanjay
4. Anand Sonkar Anand
5. Vijay Ravi Raghav Vijay
6. Preeti Dhamraik Preeti
7. Shailen Singh Shailen
8. Deepshikha Yadav Deepshikha
9. Anurag Kakkor Anurag
10. Baljethkane Baljethkane
11. Paritosh Prasad Paritosh
12. Archana Singh Archana
13. Maya Verma Maya
14. Dr. Shalini Kaushik Love Shalini
15. Romila Rawat Bisht Romila
16. Jyoti Khola Jyoti
17. Ashutosh Yadav Ashutosh
18. Dr. Pooja Anra Pooja Anra
19. Dr. Lokesh Chandra Mishra Lokesh

16/11/2021



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Dated: 16th Nov 2021

The meeting of IQAC Hansraj College was held on 16th November 2021 at 2 pm in the principal office to discuss the following agenda:

Minutes of the meeting:

1. The minutes of last meeting held on 12th October 2021 were confirmed.
2. All criteria conveners and coordinators updated the house about their respective criteria and shared their doubts or gaps related to AQAR 2020-21.
3. Gaps related to experiential learning, college academic calenders, teacher's data, PG courses and add-on courses for criteria I and criteria II were discussed.
4. AQAR 2020-21 weblinks for various societies and student's data followed by uploading of supporting documents were discussed.
5. Suggestions were made on the tentative draft for organogram (for criteria VI) and the best practices for college (for criteria VII).



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Dated: 6th December 2021

The meeting of IQAC Hansraj College was held on 6th December 2021 at 2 pm in the principal office to discuss the following agenda:

1. Preparation for AQAR 2020-21
2. Any other matter

The following members attended the meeting.

1. Dr. Mona Bhatnagar
2. Dr. Sanjay Batra
3. Prof. (Dr.) Vijay Rani
4. Dr. Pooja Arora
5. Mr. Ashutosh Yadav
6. Ms Deepshikha Yadav
7. Mr. Ravikant
8. Mr. Anurag Kakkar
9. Dr. Preeti Dharmarha
10. Dr. Baljeet Kaur
11. Ms Alka Kacker



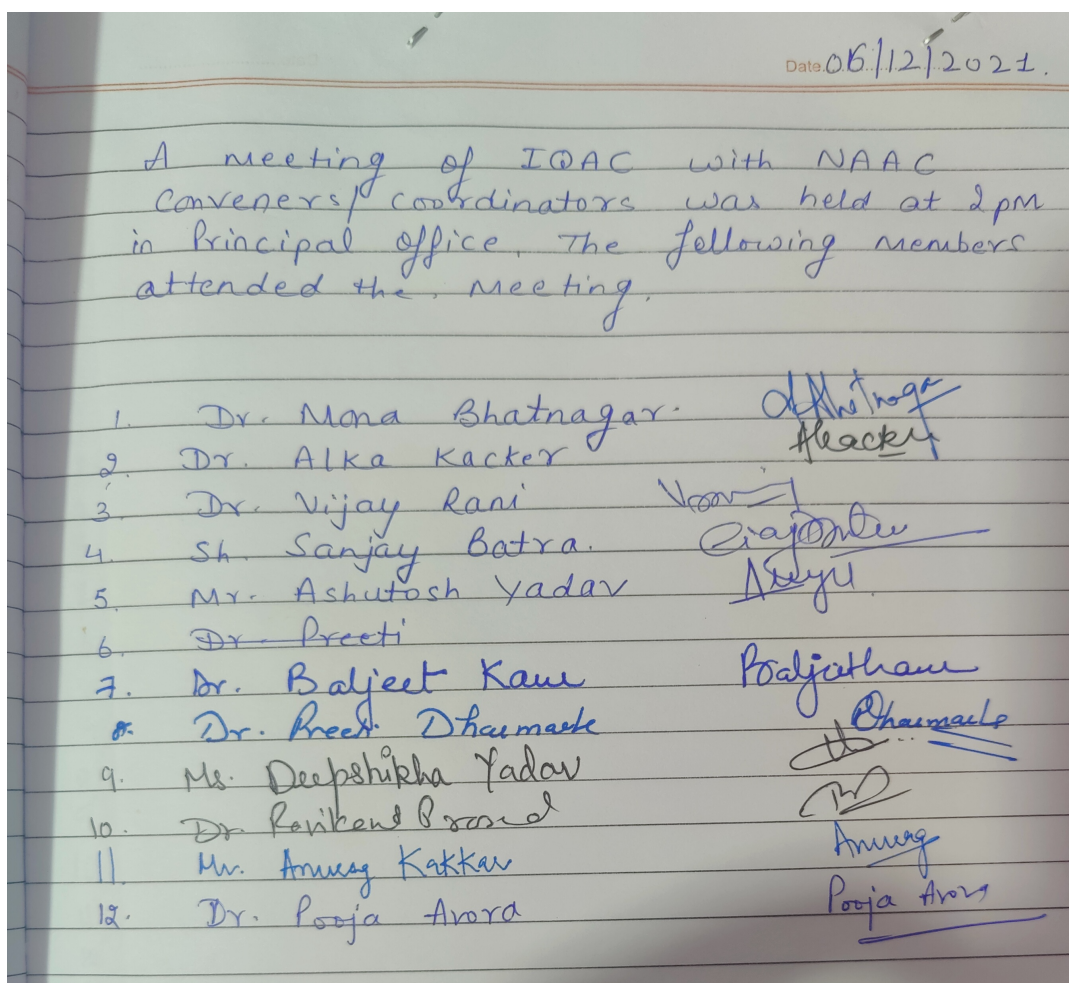
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Dated: 6th December 2021

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1. Preparation for AQAR 2020-21
2. Any other matter

Minutes of the meeting:

1. The minutes of last meeting held on 16th November 2021 were confirmed.
2. Discussions were done on the academic calendar, academic audit, administrative and finance audit. It was decided to speed up the process of auditing.
3. The names of Ms Ruchi and Ms Maitri from department of English were recommended for IQAC editorial team.
4. To have all the supporting documents from one drive from the college, Dr. Baljeet kaur suggested to create college google drive for NAAC related documents. The names of Ms Anita and Mr Ajit from the department of computer science were recommended to help all coordinators in creating google drive links.
5. IQAC criteria conveners and coordinators were asked to coordinate with Mr. Amit Chauhan for generation of weblink for different documents on the new website.



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The meeting of SLC, IQAC Hansraj College with Teacher-In-Charge/representatives of all departments was held on **11th February 2022 at 11:30 am** in seminar room to discuss the following agenda:

1. Deliberations on SSR preparation for the NAAC 2nd Cycle
2. Extension of Peer to peer mentoring

Minutes of the meeting

1. IQAC Director Dr. Mona Bhatnagar shared and sensitized the members about the outline of SSR that need to be submitted for the NAAC second cycle. She also requested department Teacher-In-Charges/representatives to be ready for various documents such as internship, student progression data, student data who actually admitted etc. that need to be submitted along with SSR. She also suggested them to make a committee at the department level to coordinate with IQAC. The committee should have current teacher-in-charge and the next teacher-in-charge along with other members.
2. She also apprised the department to be ready with document mentioning the Strengths, Weakness, Opportunities and Challenges (SWOC) of the department.
3. Regarding Mentorship programme, the members were apprised that such activities should be extended. Also, a brief mentorship summary along with the examples where such activity has helped students to achieve their goals should be made by each faculty of their department.
4. Regarding Peer-to-peer mentoring, a pilot project was recently launched in the department of physics and electronics where selected students did the mentoring for other students. It was quite successful. Dr. Ravikant and Dr. Srikala shared the execution plan of this project. The department teacher-in-charges were encouraged to execute such programs in their respective department as well.



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3. The members were further encouraged to organize add-on course, workshops, seminars under the aegis of student learning centre.



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Dated: 9th March 2022

The meeting of IQAC Hansraj College was held on 9th March 2022 at 11:30 am in the seminar room near the porta cabin to discuss the following agenda:

1. Peer to Peer mentoring program by SLC
2. IIC activities
3. Updates about SSR and NAAC 2nd cycle



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Date: 09/03/2022

A meeting of IQAC, Hansraj College was held on 9th March 2022 at 11:40 in new Seminar room.

The following members attended the meeting.

1) AMITA AGGARWAL	Drucker
2) Alka Kacker	Shacker
3) Vijay Rani Raypal	Voon
4) Mona Bhatnagar	H. Bhatnagar
5) DAVULURI SRILAKA	D. Srilaka
6) Kopal Aggarwal	Kopal Aggarwal
7) Alka Khurana	D. Khurana
8) Divya Kwatra	Divya
9) Jaya Yalhotia	J. Yalhotia
10) Anurag Kakkar	Anurag
11) JASICA CHAKRA	Jasica
12) Jyoti Singh	Jyoti
13. Archana Singh	Archana
14. Dr. Rama.	Rama
15. SANJAY BAFRA	Sanjay Bafra
16. Shaili Sax	Shaili
17. Deepshikha Yadav	Deepshikha
18. Dr. Shalini Kausik Love	Dr. Shalini
19. Dr. Pooja Arora	Pooja Arora
20. Dr. Tarun Dhanwan	Tarun Dhanwan
21. Ashutosh Yadav	Ashutosh

09/03/2022

Minutes of the meeting:



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1. The minutes of last meeting held on 6th December 2021 were confirmed.
 2. IQAC Director Dr. Mona Bhatnagar shared the updates about peer to peer mentoring program initiated by SLC, IQAC. She apprised members about its successful execution in various departments. Dr. Srikala, coordinator, Peer to peer mentoring program shared the successful case study of the program in the department of physics and electronics and apprised members about its positive feedback.
 3. Dr. Archana Singh, Coordinator, Institute Innovation Council (IIC) updated the members about its recent activities that include innovation, start-ups and entrepreneurial activities.
 4. Criteria convenors were requested to speed up the process of data documentation that is required for last five years for SSR preparation.



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Dated: 13th May 2022

The meeting of IQAC Hansraj College was held on 13th May 2022 at 1 pm in the new seminar room to discuss the following agenda:

1. Updates about SSR and NAAC 2nd cycle
2. Best practices for SSR



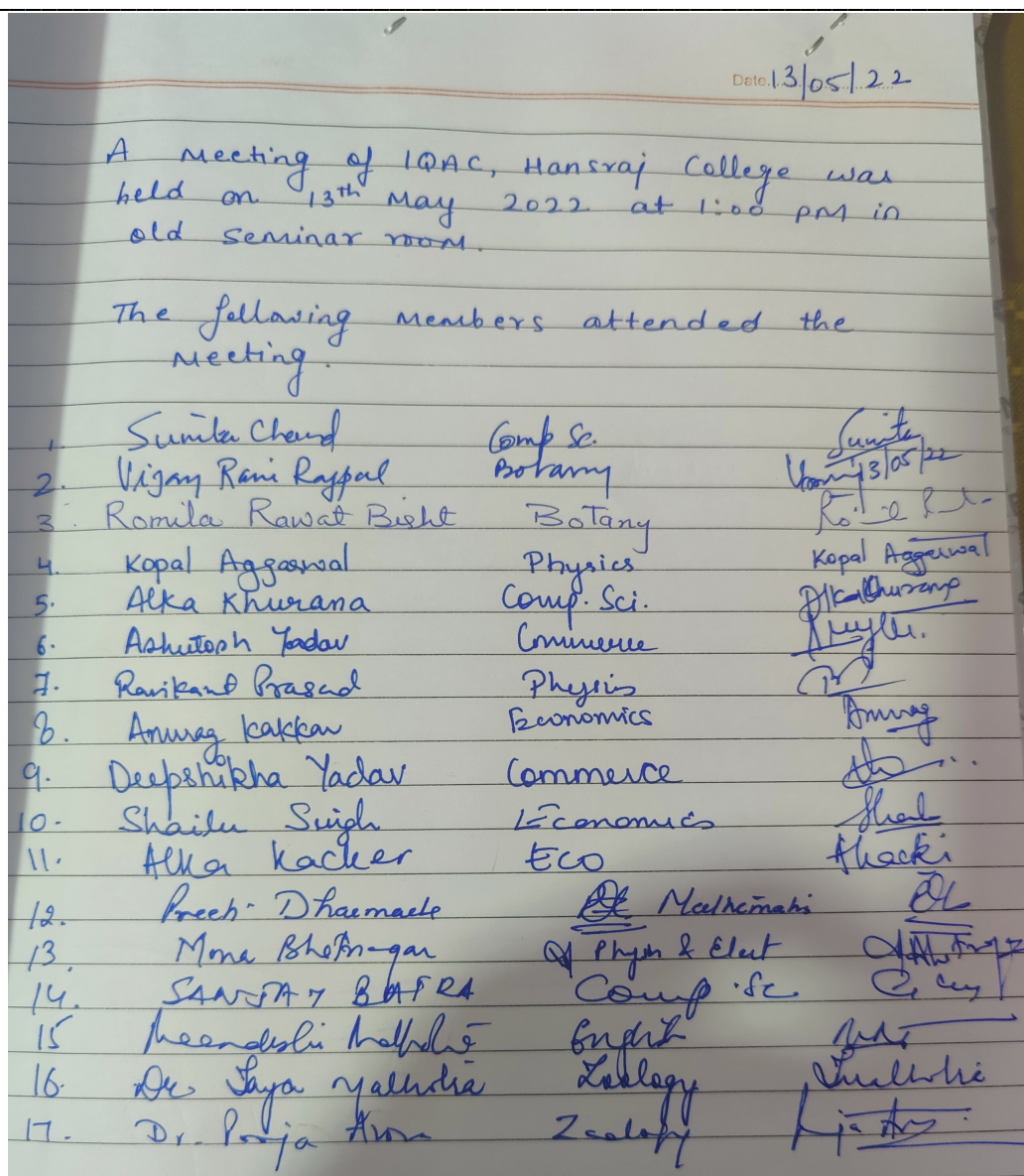
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Minutes of the meeting:

1. The minutes of last meeting held on 9th March 2022 were confirmed.
2. The discussion was held to decide the timeline for IIQA submission and SSR preparation. Considering the constraints such as data compilation for progressive data and result analysis, it was decided to have IIQA submission in the first week of



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September 2022. It was also recommended that SSR data preparation should be complete by then.

3. The discussion was done on the best practices that can be included in SSR where it was decided to include Faculty Development Centre, Clean and Green Environment awareness activities and women empowerment activities etc.