



NAAC Accredited A⁺⁺ College with CGPA 3.71

Ref: No. QUOT/Purchase/2023-24/15

Date: 01/08/2023

QUOTATION INVITING NOTICE

Sealed quotations are invited for the purchase of “**Attendance & Internal Assessment Solution**” as per the following specification:

1. Sealed envelope should be super-scribed with “**Attendance & Internal Assessment Solution**” and addressed to

**The Principal,
Hansraj College
Malka Ganj, Delhi-110007**

2. Quotation should reach to the above address through Registered/Speed post or by hand latest by 12.08.2023 up to 4:00 p.m.
3. The ‘Scope of Work’, ‘Terms & Conditions, and ‘Price Performa’ are enclosed as Annexures I, II & III respectively.
4. Bidders are required to submit their Quotation including
 - a) Duly signed & stamped copies of Annexure-I & II of ‘Scope of Work’ & ‘Terms & Conditions’ respectively as a token of acceptance.
 - b) ‘Price Offer’ in the supplied format enclosed as Annexure-III.
5. Any rate quoted by vendor without mentioning GST slab for any item, the quoted rate for that item will be considered as GST inclusive.
6. Vendors who are applying for above quotation must have GSTIN registration and GSTIN no. to be mentioned on the quotation.
7. The Principal may accept or reject any or all the quotation in part or full without assigning any reason.
8. The Principal reserve the right to splitting the items to two or more vendor for placement of order.
9. Payment Terms: Full and final payment will be made after successful delivery and installation (if required) of Instruments/items at free of cost at our college.
10. All the payment will be made through RTGS/NEFT only.

Sd/-

**Convener
Central Purchase Committee**

Sd/-

**Prof. Rama
Principal**

Copy to: College Website



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Annexure-I

SCOPE OF WORK

Attendance & Internal Assessment Solution for Hansraj College

The solution comes with interfaces mentioned below stakeholder-wise:

- Faculty
- Student
- Admin

Admin

- Manage Faculty
- Manage Students
- Manage Rooms
- Manage Papers with type and credit allocation
- Manage Groups (Core & GE)
- Generate Attendance & IA Reports (UGCF/LOCF) of Multiple Types – *This is customizable as per college needs*
- Short Attendance Report
- Send Notices (College, Course, Sem and Student Leave, Faculty)
- Change Password & Logout

Faculty

- Feed Attendance Daily/Monthly, Ability to add Extra Session
- Monthly Attendance Feeding for Lecture, Lab, Tutorial, Sports/ECA and Late Joining
- Create & Feed Internal Assessment
- Message/Send Assignment to Class – One-way communication from Faculty to Students of a Program, Sem, Section with fields for Title, Message and Attachment – Appears in Student Login
- Report Generation
- E-Noticeboard
- Change Password & Logout

Student

- View Attendance in each paper along with Percentage of Attendance, Daily Attendance Log if attendance is daily, if monthly, count will be visible but not with breakup
- View Assessment marks
- View IA Report
- Faculty Connect – To see faculty Name, Department and Email
- View Message/Assignments from Faculty
- E-Noticeboard
- Change Password & Logout

Post Launch Support

- For Student Attendance & Internal Assessment, there is an annual charge which covers complete maintenance, bug fixes, revisions, upgrades etc.
- Maintenance to cover small changes, technology upgrades, regular backups, fixing responsive issues, bug fixes, semester/annual cycle related changes, data backups, archival
- College to identify a coordinator at their end as a single point contact for providing inputs.

Technology Stack

- Backend: Java/J2EE, MySQL, PHP
- Frontend: HTML5, CSS, JS, Angular JS, Bootstrap
- Responsive HTML5 based Front-end consuming JAVA RESTful APIs



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Annexure-II

TERMS & CONDITIONS

S.No.	Criteria	Supporting document to be attached	Document attached (Yes/No)
1.	The bidder should be a company/ Partnership or Proprietary Firm registered in NCT of Delhi under the appropriate laws, for a minimum period of 3 years from the date of issue of the Tender	Self-certified Copy of the Registration Certificate or Lease or Rent Agreement or Water or Telephone or Electricity Bill in the name of the bidder at the given address in NCT of Delhi	
2.	The bidder should have a valid PAN & GST Number and must be registered under applicable taxes	Copy of the PAN Card and GST as applicable, in the name of the company	

TERMS & CONDITIONS

- One-time development cost will be payable within 30 days of submission of invoice from the date of GoLive of the solution.
- From the next year onwards Annual Subscription at the quoted rates will be payable after the submission of invoice.
- All copyrights of the data will belong to the Hansraj College.
- Undue delay by the Bidder in the performance of its contractual obligation may lead to the termination of the contract.
- Resolution of Disputes - The matter regarding any dispute shall be referred for arbitration to any Officer appointed by the Principal, Hansraj College, whose decision shall be binding and final.
- Legal Jurisdiction - All legal disputes are subject to the jurisdiction of Delhi Courts only

हंसराज महाविद्यालय
दिल्ली विश्वविद्यालय
महात्मा हंसराज मार्ग,
मलकागंज, दिल्ली-110007
दूरभाष: 01127667458, 27667747
ई-मेल: principal_hrc@yahoo.com
वेबसाइट: www.hansrajcollege.ac.in



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E-mail: principal_hrc@yahoo.com
Website: www.hansrajcollege.ac.in

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Annexure III

PRICE PERFORMA

S.no.	Description of items & Services	Amount exclusive of GST
1	One-Time Cost for Design & Development of Attendance & Internal Assessment Solution for Hansraj College	
2	GST Applicable on the amount at Sl. No. 1 above	
3	Total Cost, inclusive of GST (1+2)	
4	Annual Maintenance Charges (AMC) excl. GST	

Note:

- I. Annual Subscription will be chargeable from the next year onwards
- II. Any new item/ change requirement, over & above the Scope of Work, requiring more than one-day-effort, will be discussed mutually by the successful bidder and the Hansraj College and the College will communicate in writing the mutually settled extra costs before commencement of work

.....
Authorized Signatory
(Full signature and Stamp)