



**NAAC Accredited A<sup>++</sup> College with CGPA 3.71**

Ref: No. QUOT/Purchase/2023-24/17

Date: 23/08/2023

**QUOTATION INVITING NOTICE**

Sealed quotations are invited for the purchase of **“STUDENT PROGRESSION & PROFILE AND LEAVE MANAGEMENT MODULES”** as per the following specification:

1. Sealed envelope should be super-scribed with **“STUDENT PROGRESSION & PROFILE AND LEAVE MANAGEMENT MODULES”** and addressed to  
**The Principal,  
Hansraj College  
Malka Ganj, Delhi-110007**
2. Quotation should reach to the above address through Registered/Speed post or by hand latest by **03.09.2023 up to 4:00 p.m.**
3. The 'Scope of Work', 'Terms & Conditions, and 'Price Performa' are enclosed as Annexures I, II & III respectively.
4. Bidders are required to submit their Quotation including
  - a) Duly signed & stamped copies of **Annexure-I & II** of 'Scope of Work' & 'Terms & Conditions' respectively as a token of acceptance.
  - b) 'Price Offer' in the supplied format enclosed as **Annexure-III.**
5. Any rate quoted by vendor without mentioning GST slab for any item, the quoted rate for that item will be considered as GST inclusive.
6. Vendors who are applying for above quotation must have GSTIN registration and GSTIN no. to be mentioned on the quotation.
7. The Principal may accept or reject any or all the quotation in part or full without assigning any reason.
8. The Principal reserve the right to splitting the items to two or more vendor for placement of order.
9. Payment Terms: Full and final payment will be made after successful delivery and installation (if required) of Instruments/items at free of cost at our college.
10. All the payment will be made through RTGS/NEFT only.

Sd/-

**Convener  
Central Purchase Committee**

Sd/-

**Prof. Rama  
Principal**

Copy to: College Website



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**Annexure-I**

## **SCOPE OF WORK**

### **STUDENT PROGRESSION & PROFILE AND LEAVE MANAGEMENT MODULES**

#### **SCOPE FOR STUDENT PROGRESSION AND PROFILE MODULES**

Listing below details of the following modules:

1. Student Profile, Student Progression Module
2. Faculty Interface with Data View and Mapping View of Student-Faculty Mapping
3. Admin Login with Data View for both Student Profile & Progression, Mapping View with Student- Faculty Mapping, Report Generation

#### **Student Login**

1. Login using College Email & Password
2. Student Profile with option to manage information as applicable:
  - a. CGPA Score
  - b. Additional Course/Qualifications
  - c. Internships
  - d. Projects
  - e. Papers Published/Presented
  - f. Society/Club/Cell Membership
  - g. Special Recognition/Awards/Distinctions
3. Student Progression with option to provide input in either of:
  - a. Job: Job Type, Nature of Engagement, Organization Name, Location, Employer Details, Role, Designation, Remuneration, LinkedIn Profile
  - b. Higher Education: Preparing/Admitted-Joining, Nature of Exam/Course, Description or College/Institution, University, Course, Country, Course Description,
  - c. Entrepreneurship: Type (Family Business/Start-up), Sector, Description
  - d. Others

#### **Faculty Login**

1. Login using Email & Password
2. View Student List mapped to the faculty's account
3. Data View for Student Profile against each student
4. Data View for Student Progression against each student applicable (Progression is only for final semester students)
5. Export in Excel for Progression and Profile Data

#### **Admin Login**

1. Login using Email & Password
2. Student & Faculty List with option to Add/Edit/View Faculty, Add/Edit/View Student
3. Add/Edit/View Faculty-Student Mapping
4. Data View for Student Profile against each student



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5. Data View for Student Progression against each student applicable (Progression is only for final semester students)
6. Export in Excel for Progression and Profile Data

**SCOPE FOR LEAVE MANAGEMENT MODULE**

**Faculty & Non-Teaching Login**

1. Leave Balance Dashboard for all leave categories
2. Apply for Leave Application
3. View status of Leave Application records

**Dealing Assistant Login**

1. View Leave Application Requests
2. Approve/Reject Application (if rejecting, add comment)
3. Check leave balance for all employees for different leave categories
4. Print Leave Application Form against application

**SO Login**

1. View Leave Application Requests
2. Approve/Reject Application (if rejecting, add comment)
3. Check leave balance for all employees for different leave categories
4. Add/Update Leave Balance for all employees
5. Print Leave Application Form against application
6. Date Ranged based Leave Report

**Principal Login**

1. View Leave Application Requests
2. Approve/Reject Application (if rejecting, add comment)
3. Check leave balance for all employees for different leave categories
4. Print Leave Application Form against application
5. Date Ranged based Leave Report

**Post Launch Support**

- Maintenance to cover small changes, bug fixes, report generation, technology upgrades, regular backups, semester/annual cycle related changes, data backups, archival
- College to identify a coordinator at their end as a single point contact for providing inputs

**Technology Stack**

- Backend: Java/J2EE, MySQL, PHP
- Frontend: HTML5, CSS, JS, Angular JS, Bootstrap
- Responsive HTML5 based Front-end consuming JAVA RESTful APIs



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**Annexure-II**

**TERMS & CONDITIONS**

<b>S.No.</b>	<b>Criteria</b>	<b>Supporting document to be attached</b>	<b>Document attached (Yes/No)</b>
1.	The bidder should be a company/ Partnership or Proprietary Firm registered in NCT of Delhi under the appropriate laws, for a minimum period of 3 years from the date of issue of the Tender	Self-certified Copy of the Registration Certificate or Lease or Rent Agreement or Water or Telephone or Electricity Bill in the name of the bidder at the given address in NCT of Delhi	
2.	The bidder should have a valid PAN Number and must be registered under applicable taxes	Copy of the PAN Card and GST as applicable, in the name of the company	

**TERMS & CONDITIONS**

- Maintenance, hosting, email plan, etc. to be governed by the existing arrangements
- One-time development cost will be payable within 30 days of submission of invoice from the date of GoLive of the of the respective modules i.e **STUDENT PROGRESSION & PROFILE AND LEAVE MANAGEMENT MODULES.**
- All copyrights of the data will belong to the Hansraj College.
- Undue delay by the Bidder in the performance of its contractual obligation may lead to the termination of the contract.
- Resolution of Disputes - The matter regarding any dispute shall be referred for arbitration to any Officer appointed by the Principal, Hansraj College, whose decision shall be binding and final.
- Legal Jurisdiction - All legal disputes are subject to the jurisdiction of Delhi Courts only



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**Annexure III**

**PRICE PERFORMA**

S.no.	Description of items & Services	One-time Design, Development & 1 <sup>st</sup> Yr. Maintenance Cost excl. GST (A)	AMC from 2 <sup>nd</sup> Year Onwards wrt Date of GoLive excl. GST (B)
1	One-Time Cost for Design & Development of "STUDENT PROGRESSION AND PROFILE MODULES" for Hansraj College as per scope of work given in Annexure-I		
2	One-Time Cost for Design & Development of "LEAVE MANAGEMENT MODULE" for Hansraj College as per scope of work given in Annexure-I		
3	Sub Total (1+2)		
4	GST Applicable on the amount at Sl. No. 3 above		
5	Total Cost, inclusive of GST (3+4)		

**Note:**

- I. Any new item/ change requirement, over & above the Scope of Work, requiring more than one-day-effort, will be discussed mutually by the successful bidder and the Hansraj College and the College will communicate in writing the mutually settled extra costs before commencement of work

.....  
Authorized Signatory  
(Full signature and Stamp)