

# HANSRAJ COLLEGE

(University of Delhi)

## NOTICE INVITING E-TENDER

The invites E- tender in Two bid system (Technical & Price Bid) applications from Govt. Registered (CPWD / PWD / MES / DDA / MCD / State Govt./ Contractor working in Delhi University/ Any Institution) and reputed contractor of financial standing of CPWD category –I & above meeting the pre qualifying requirements for the follow work of:

1.	<b>Tender No.</b>	HRC/Build./Tender/2018-19/06
2.	<b>Type of Bid</b>	<b>DOMESTIC COMPETITIVE BIDDING</b> Under Two Bid System
3.	<b>Name of Work</b>	<b>ENABLING WORKS FOR PRINCIPAL RESIDENCE FOR HANSRAJ COLLEGE, DELHI.</b>
4.	<b>Time Schedule</b>	2 (Two) Months from date of handing over of site or 7 <sup>th</sup> day of date of issue of LOI or whichever is later.
5	<b>Milestone Dates for Tendering</b>	
i	<b>Tender download Schedule</b>	From <b>06.11.2018:17:00 Hrs to 17.11.2018</b> up to 17:00 Hrs on e-tender. Tender documents can be downloaded from the website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> during the above period.
ii	<b>Last date of submission of Tender &amp; EMD</b>	<b>26.11.2018 Up to 11:00</b> Hrs (EMD & Cost of tender should be submitted before opening of Bid in the Principal office, Hans Raj college.
III	<b>Last day of submitting bidder query</b>	<b>On 19.11.2018 on 11:00 Hrs</b>
iv	<b>Opening of Technical Bid</b>	Tender (Technical) shall be opened on <b>27.11.2018 at 12:00</b> Hrs or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to Technically qualify bidders.
v	<b>Opening of Financial Bid</b>	Will be intimated to the bidder online
vi	<b>Bid Validity</b>	90 Days from the last date of submission of the bid.
8.	<b>Earnest Money Deposit (EMD)</b>	<b>70,000/- (Rs. Seventy Thousand Only)</b> by way of Demand Draft/ Banker's Cheque/ FDR in favour of Principal, Hans Raj College payable at New Delhi
9.	<b>Pre-qualification Criteria (PQC):</b>	The intending tenderers shall have to uploaded proof of their prequalification and construction work experience along with the Part-I (Technical bid).
9.1 A	<b>Annual Turnover (ATO)</b>	Minimum Rs. <b>100 Lakhs</b> . During any of the three preceding financial years ending 31.03.2018. Proof of ATO shall be submitted in form of Audited Balance Sheet / Audited Profit & Loss Account Statement duly audited by chartered accounted.

9.2 A	Value (SWO) executed by the bidder as main contractor for similar nature of work (during any of the last 5 years) ending on last day of the month immediately previous to the month in which last day of the bid submission falls.	(i) One completed work having minimum value of Rs. 30 Lakhs with a maximum completion time of 2 Months in the last 5 years. <b>OR</b> (ii) Two completed work having minimum value <b>Rs. 21 Lakhs</b> with a maximum completion time of 1 Months in the last 5 years. <b>OR</b> (iii) Three completed work having minimum value <b>Rs.15 Lakhs</b> with a maximum completion time of 1 Months in the last 5 years.  <i>(The above value of completed works is exclusive of Service Tax / GST)</i>														
9.2 B	Similar nature shall be defined as	Renovation Works and Electrical Works for Building														
10	Mode of Submission	Offer must be uploaded on e-tender website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> in before the last date & time of submission of tender. Offer submitted using any other mode will not be accepted														
11	Other Requirements	<table border="1"> <tr> <td data-bbox="624 969 687 1010">1</td> <td data-bbox="687 969 1465 1010">PF Code Allotment letter/PF registration.</td> </tr> <tr> <td data-bbox="624 1010 687 1122">2</td> <td data-bbox="687 1010 1465 1122">Independent ESI Code or undertaking for Independent ESI code in the Format given as Annexure to ITB.</td> </tr> <tr> <td data-bbox="624 1122 687 1234">3</td> <td data-bbox="687 1122 1465 1234">Assessment Order or copy of Income Tax Returns (duly acknowledged by Income Tax Department) for last 3 (three) financial years.</td> </tr> <tr> <td data-bbox="624 1234 687 1312">4</td> <td data-bbox="687 1234 1465 1312">Power of Attorney in favour of person authorized to submit the bid.</td> </tr> <tr> <td data-bbox="624 1312 687 1352">5</td> <td data-bbox="687 1312 1465 1352">Copy of PAN card.</td> </tr> <tr> <td data-bbox="624 1352 687 1431">6</td> <td data-bbox="687 1352 1465 1431">Certificate of Incorporation / Partnership deed / Proprietor ship affidavit.</td> </tr> <tr> <td data-bbox="624 1431 687 1458">7</td> <td data-bbox="687 1431 1465 1458">GSTIN registration certificate</td> </tr> </table>	1	PF Code Allotment letter/PF registration.	2	Independent ESI Code or undertaking for Independent ESI code in the Format given as Annexure to ITB.	3	Assessment Order or copy of Income Tax Returns (duly acknowledged by Income Tax Department) for last 3 (three) financial years.	4	Power of Attorney in favour of person authorized to submit the bid.	5	Copy of PAN card.	6	Certificate of Incorporation / Partnership deed / Proprietor ship affidavit.	7	GSTIN registration certificate
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12	Tender Inviting Authority	Principal, Hans Raj College, Mahatma Hansraj Marg, Malka Ganj, Delhi - 110007, Tel. : 011-27667458 e-mail: principal_hrc@yahoo.com														

### 13. GENERAL

#### Bidder to note the following before bidding:

- i) Offer from following types of bidder will not be accepted
  - a) Who are in the Holiday list of Delhi University

- b) Who are under liquidation, court receivership or similar proceedings
  - c) Consultant or their subsidiary Company or companies under the management of consultant for execution of the same project for which they are working as consultant
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- ii) Offer from Joint Bidders / Consortium will not be acceptable unless stated otherwise elsewhere in the tender document.
  - iii) The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.
  - iv) Experience of only the bidding entity shall be considered. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender.
  - v) Detail work order qualifying for similar in nature as described including covering letter and schedule of rates and completion certificate containing executed value of similar nature of work as defined above shall be required. Completed value of work as mentioned in the completion certificate shall be considered for evaluation against single/ multiple work order value required under PQC, however where the executed value is not mentioned in the completion certificate, the copy of certified bill shall also be acceptable for determining value if submitted along with completion certificate. Certifying agency shall be below the rank of Executive engineer.
  - vi) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
  - vii) Relevant supporting documents towards other requirements specified are also to be uploaded along with Technical bid failing which bid is liable for rejection.
  - viii) The completion certificate, submitted by the bidder shall separately indicate the service tax / GST amount included in the value of completed job OR a separate certificate from the respective client, mentioning the service tax amount, if any, included in the value of completed job under consideration should be submitted by the bidder.
  - ix) In case service tax amount/ component is not specified in the submitted completion certificate, then the amount equivalent to rate of applicable service tax for the subject tender shall be deducted from the value of completed work mentioned in the completion certificate to arrive at the value of the completed job without service tax.
  - x) Hans Raj College reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.

- xi) Though negotiations with L1 bidder. Or any other bidder are avoidable as per CVC guidelines, considering the public nature of the project being taken up college, if need be in the greater interest of the project, The Principal HansRaj College reserves the right to negotiation with L1 or any other bidder, No objection shall be entertained in case of any negotiation is taken into consideration for appointment of right agency at the right cost.
- xii) Financial bid shall be evaluated in terms of lowest over- all offer and the agency Qualifying on this merit shall be treated as L1 bidder. Qualifying as L1 bidder does not grant any right to the bidder. The Principal Hansraj Collage reserves the right to accept /reject any/ all bidders including the L1 bidder.
- xiii) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Principal HansRaj College reserves the right to conduct negotiations.
- xiv) All communication will be made through e-Tendering web site ([www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app)). However, Hans Raj College reserve the right to take cognizance of the communication made outside e- Tendering Portal under exceptional circumstances.
- xv) Bidder cannot make any claim against Hans Raj College towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- xvi) Bidder should make sure that their priced bid (Part-II/BOQ) contains only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (Part-II/BOQ).
- xvii) After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice after the issue of the tender enquiry.
- xviii) Offers not meeting statutory requirement are liable for rejection.
- xix) Bidders are advised to visit Announcement section/ Information for DSC/ Bidders Manual Kit/ FAQ of e-Tender Portal before bidding.
- xx) Notwithstanding any other condition /provision in the tender documents, in case of ambiguity or incomplete documents pertaining to pre-qualification criteria (PQC), bidders shall be given only one opportunity with a fixed deadline after bid opening to provide complete & unambiguous documents in support of meeting the pre-qualification criteria (PQC). In case the bidder fails to submit any document or submits incomplete documents within the given time, the bidder's tender is liable to be rejected. However, Hans Raj College reserves the right to make any further queries.

- xxi) Refer ITB of the tender document /Special Instruction to Bidder (SITB) of e-tender web site for more details.
- xxii) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on our website: [https:// eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by Hans Raj College shall make bid liable for rejection.
- xxiii) Hans Raj College does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.
- xxiv) Conditional tender shall not be accepted. The Principal HansRaj College reserves the right to reject any or all of the tender without assigning any reason thereof.
- xxv) **TENDER COST & EMD :**
- Scanned copy of Tender cost & EMD must be submitted online by Indian bidders. Tender Cost & EMD in the form of Demand Draft/ Banker's Cheque/ FDR in favour of Principal, Hans Raj College will be accepted only. Tenders without Earnest Money are liable to be rejected.
  - Wherever applicable, scanned copy of EMD Instrument (i.e. Demand Draft/ Banker's Cheque/ Pay Order in favour of Principal, Hans Raj College etc.) must be uploaded along with offer & original of EMD format should reach to the office of tender issuing authority in sealed envelope super-scribing tender name, tender number, and date of opening and bidder's name before the deadline of submission.

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**PRINCIPAL**  
**HANS RAJ COLLEGE**