



Hansraj College
University of Delhi
Mahatma Hansraj Marg, Malka Ganj
Delhi - 110007

हंसराज महाविद्यालय
दिल्ली विश्वविद्यालय
महात्मा हंसराज मार्ग, मल्कागंज
दिल्ली 110007

Ref: No. QUOT/Purchase/2020-21/20

Date: 04/02/2021

QUOTATION INVITING NOTICE

Scaled quotations are invited for the purchase of Laptops as per the following specification:

Sr. No.	Description of Item(s)	Quantity
1	Laptop (Make: Lenovo (Preferably) V15 Intel Core i3 10 th gen 15.6-inch HD Thin and Light Laptop i3-1005G1 / 4GB RAM / 1TB HDD / DOS 10 / 1.85 Kg	2 No.

1. Scaled envelope should be super-scribed with "Quotation for Laptops" and addressed to
The Principal,
Hansraj College
Malka Ganj
Delhi-110007
2. Quotation should reach to the above address through Registered/Speed post or by hand latest by 15.02.2021 up to 10 a.m.
3. The unit rate for any item should be quoted without GST and the slab (%) or amount of GST to be mentioned therein
4. Any rate quoted by vendor without mentioning GST slab for any item, the quoted rate for that item will be considered as GST inclusive.
5. Vendors who are applying for above quotation must have GSTIN registration and GSTIN no. to be mentioned on the quotation.
6. The Principal may accept or reject any or all the quotation in part or full without assigning any reason.
7. The Principal reserve the right to splitting the items to two or more vendor for placement of order.
8. Payment Terms: Full and final payment will be made after successful delivery and installation (if required) of Instruments at free of cost at our college.
9. All the payment will be made through RTGS/NEFT only.

Sd/-

Convener
Central Purchase Committee

Sd/-

Principal
Hansraj College

Copy to: College Website