



Hansraj College
University of Delhi
Mahatma Hansraj Marg, Malka Ganj
Delhi - 110007

हंसराज महाविद्यालय
दिल्ली विश्वविद्यालय
महात्मा हंसराज मार्ग, मल्कागंज
दिल्ली 110007

Ref: No. QUOT/Development/2024-25/06

24.06.2024

QUOTATION INVITING NOTICE

Sealed quotations are invited for “Repairing and binding of books” at Hansraj College as per the following specification:

Sr. No.	Description of Item(s)	Quantity	Rate
1.	Re-binding of record register as per the specification mentioned below: 2nos in each register of Straw board 40os” (Make: Star) 4nos of corner in each register 2nos of astar in each register Thread stitching with binding cloth inside in each register Leather in spine and golden leaf printing in each register No extra charges for cartage for taking or delivering of registers	200Nos	

1. Sealed envelope should be super-scribed with “Repairing and binding of books” and addressed to The Principal, Hansraj College Malka Ganj Delhi-110007 Quotation should reach to the above address through Registered/Speed post or by hand latest by 01.07.2024 up to 11:00 A.m.
2. The unit rate for any item should be quoted without GST and the slab (%) or amount of GST to be mentioned therein. Multiple orders will be placed according to requirement of College
3. Any rate quoted by vendor without mentioning GST slab for any item, the quoted rate for that item will be considered as GST inclusive.
4. Vendors who are applying for above quotation must have GSTIN registration and GSTIN no. to be mentioned on the quotation.
5. The Principal may accept or reject any or all the quotation in part or full without assigning any reason.
6. The Principal reserve the right to splitting the items to two or more vendor for placement of order.
7. Payment Terms: Full and final payment will be made after successful completion of work.
8. All the payment will be made through RTGS/NEFT only.

-Sd-
Convener
Development Committee
Copy to: College Website

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Principal
Hansraj College