



NAAC ACCREDITED 'A++' GRADE COLLEGE

2022–2023

Name of the Department/Society: International Finance Student Association (IFSA-Hansraj)

Name of the Event 1: Basics of Excel

Date of the Event: 15. 12. 2022

Convenors: Dr. Alka Kacker

Mr. Ashutosh Yadav

Dr. Shailu Singh

A session on “Excel” was initiated by IFSA – Hansraj to shape the members so they are prepared for the corporate world. Large amounts of data are typically stored and analyzed using the spreadsheet tool Microsoft Excel. Excel provides its users with a wide range of capabilities, including sorting data and executing elementary operations as well as more complex ones. It helps to organize and handle a lot of data with a working grasp of MS Excel, which might otherwise be tedious, time-consuming, and challenging to perform. Students may make decisions more quickly and accurately, perform calculations quickly, visualize data easily, and many other things by learning Excel.

Topics we covered in the session: -

1. Workbooks, worksheets, cells and formula bar
2. Special numbers and column width
3. Format background, borders and percentages
4. Data functions and time periods
5. Sum, average, sum product and median
6. IF statements
7. Min, max, small, large functions
8. IFERROR function
9. Find and replace
10. Rounding, and absolute functions

By saving a substantial amount of time, improving knowledge, and developing management abilities, learning Excel will raise the worth of the learners in the business world.

हंसराज महाविद्यालय

दिल्ली विश्वविद्यालय
महात्मा हंसराज मार्ग,
मलकागंज, दिल्ली - 110007
दूरभाष : 011-27667458, 27667747
ई-मेल : principal_hrc@yahoo.com
वेबसाइट : www.hansrajcollege.ac.in



HANSRAJ COLLEGE

UNIVERSITY OF DELHI
Mahatma Hansraj Marg
Malkaganj, Delhi – 110007
Tel.: 011-27667458, 27667747
E-mail: principal_hrc@yahoo.com
Website: www.hansrajcollege.ac.in

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List of Participants:

Serial Number	Names
1	Satyam Aggarwala
2	Simran Swain
3	Mahir Bhandari
4	Ekansh Hinger
5	Nikki Arora
6	Punya Malhotra
7	Sharvi Sharma
8	Anushka Gupta
9	Kabir Khanna
10	Pranjal Aggarwal
11	Sambhav Aggarwal
12	Vartika Verma
13	Nandini Nagpal
14	Krishna Golyan
15	Mahi Rawat
16	Suhani Jain
17	Saksham Bansal
18	Ayush Jain
19	Manvi Gupta
20	Jatin Sharma
21	Vedaant Upadhyay
22	Aryan Kumar
23	Bhavya Rana
24	Aditi Sawhney
25	Anshay Gulati
26	Prayag Sao
27	Nysna Khurana
28	Shreya Malhotra
29	Garv Garg
30	Dhruv Aggarwal
31	Ayush Saxena
32	Keshav Arora
33	Shayon Upadhyaya
34	Soham Swami
35	Jatin Sharma
36	Avi Shrivastava