

# हंसराज महाविद्यालय

दिल्ली विश्वविद्यालय

महात्मा हंसराज मार्ग,

मलकागंज, दिल्ली-110007

दूरभाष: 01127667458, 27667747

ई-मेल: principal\_hrc@yahoo.com

वेबसाइट: www.hansrajcollege.ac.in



# HANSRAJ COLLEGE

UNIVERSITY OF DELHI

Mahatma Hansraj Marg,

Malka Ganj, Delhi-110007

Tel.: 011-27667458, 27667747

E-mail: principal\_hrc@yahoo.com

Website: www.hansrajcollege.ac.in

NAAC Accredited A<sup>++</sup> College with CGPA 3.71

21.06.2023

## NOTIFICATION FOR DELIVERY OF MARKSHEET

### Rules for delivery of mark sheet before 2011 cases: -

- **The following documents will be required to take delivery of the mark sheet personally.**

A valid official id of the student issued from government authorities such as a **passport/aadhar card/election card/driving license** along with student Identity Card in original needs to be shown at the concerned window of the College Office.

- **The following documents will be required to take delivery of the mark sheet through an authorized representative.**

Authority letter with signature and copy of college Identity Card, self-attested copy of valid official id of the authorized representative (as mentioned in the authority letter) issued from government authorities such as passport/aadhar card/election card/driving license.

- **The following documents will be required to take delivery of the mark sheet through postal services.**

Request letter along with self-attested copy of valid official id of the student issued from government authorities such as a **passport/aadhar card/election card/driving license** and **student college Identity Card**.

1. Copy of fee payment receipt of **Rs. 100** for delivery of mark sheet through postal services.
2. The mark-sheet will be sent to the applicant by post only when the applicant encloses a self-address registered envelope affixing the requisite postage stamp.
3. Application for mark sheet cannot be later withdrawn to claim refund. The fee once paid cannot be adjusted under any different head.

➤ Copy of all the documents should be attested/ self-attested by the student.

➤ For more information applicant may visit concerned **window in college office** (on all working days, from 10:00 am to 01.00 pm and from 2.00 pm to 4.00 pm)

### Hansraj College Account details for fee payment

**Bank Name :** Canara Bank

**Branch :** Hansraj College

**A/c No. :** 2848101009513

**IFSC :** CNRB0002848

Prof. Rama

Principal

प्रो. (डॉ.) राम / Prof. (Dr.) Rama

प्रधान / Principal