

DEPARTMENT OF COMMERCE

Hansraj College

University of Delhi

NAAC Grade A+ with CGPA 3.62

Mahatma Hansraj Marg , Malka Ganj



*in association with GWEPP announces an Add-On Course under
Student Learning Centre, IQACHansraj College*

FUTURE SKILLS TO BOOST EMPLOYABILITY SLC-10

**20 POWER PACKED SESSIONS
OF 90 MINUTES EACH)**

**DATES: October 1, 2021 to
November 30, 2021**

**STUDENT
COORDINATOR
PRINCE SONI**

**COURSE COORDINATOR
DR. RITIKA SETH
MR. RAMESH KUMAR**

**TEACHER-IN-CHARGE
DR. PREETINDER KAUR
DEPARTMENT OF COMMERCE**

**COURSE CONVENOR
DR. MONA BHATNAGAR
DIRECTOR, IQAC**

**PATRON
DR. RAMA
PRINCIPAL**

FOR ANY QUERIES, YOU MAY CONTACT

**DR. RITIKA SETH AT RITIKASETH@HRC.DU.AC.IN OR +91-9910798482
MR. RAMESH KUMAR +91 95407 78432**

ABOUT COLLEGE



ABOUT COURSE

Hansraj College is one of the Largest Constituent Colleges of the University of Delhi. The College has been ranked as one of the top five Colleges for Science, Arts & Commerce several times in the last decade. The Faculty & students of the College have Contributed immensely in the Academics, Sports & Culture. Eminent Authors & Academicians have been part of our College & have contributed towards making it one of the finest institutions of the Country. The College has completed 73 years in the realm of imparting higher education. It has made significant & unparalleled contribution to society in terms of producing numerous dignitaries scholars, intellectuals & sports persons who served different domains not only in our own country but even at International levels.

This is a highly activity and training oriented course which aspires to enthuse skills and techniques which are needed to enhance your performance at Corporate Placement / Job Recruitment Screening Tests , such as Group Discussions, Personal Interviews, Digital Interviews, Resume Writing, Guesstimates, Case Study Analysis, Creative Writing & Personal Branding. The approach followed in the program shall be a seamless blend of Theoretical Concepts dissemination followed immediately with Action Learning assignments , where students shall be asked to customise their responses and adapt their communication techniques in alignment with the methodologies demonstrated in the program. There shall be an intense focus to deliver lasting transformation in the Student Competency enhancement on the dual aspects of - Approach to the Job Recruitment Process, and the Aptitude to perform successfully at these tests

ABOUT THE TRAINER



GAGAN SINGH

Gagan is a Corporate Recruitment Specialist and a Communications Coach. He's had total 24 years of experience serving as Director / Member of Board at MNCs across Asia, and is the founder of GWEPP, a Leadership Coaching & Competency Development Institute, which specialises in training University Students & Corporate Professionals on Competencies & Skills to grow to the next level. Gagan is a high rank holding alumni of IIM-A, DCE (now DTU) & an All India CBSE Topper. He's personally mentored & trained over a 100,000 professionals, and the mission of life is to guide Development of Great Careers!

DELIVERABLES

- **Motivational Lectures**
- **Videos**
- **Activities/ Exercises**
- **Mock Interviews / GDs**
- **Speeches**
- **Assessments**
- **Certification**

REGISTRATION DETAILS

Registration Form link:

[click here](https://forms.gle/KrAfpmqRcaJjfKkF7)

<https://forms.gle/KrAfpmqRcaJjfKkF7>

Note: Please keep screenshot (pdf/png/jpeg) as payment proof before filling this form.

Registration Fee:

₹50 (Non-refundable)

LAST DATE FOR REGISTRATION - 25th SEP. , 2021

Course Fees: ₹2000

Payment Details: Account:

Account: Principal Hansraj College

Account Number: 2848101004018

Bank: Canara Bank

IFSC: CNRB0002848

Confirmation mail shall be sent to the registered participants by 26th September, 2021

*Course Fees to be paid after receiving Confirmation email.

CERTIFICATION & ASSESSMENT

- Certificates of Participation to be awarded on successful completion of Course.
- Attendance for 80% of the sessions is mandatory for successful completion.
- Assessment criterion shall be 70% of the total marks.

WHO CAN ATTEND?

Any Student affiliated to any Course/ College/ University may Join

DETAILED SCHEDULE

DAY	MODULE	LIST OF TOPICS	DURATION
1	GROUP DISCUSSIONS	CONTEXT , CRITERIA & MOTHER RULES OF GDs : The Session will provide a Perspective on the Context of GDs, the Criteria of Evaluation, the Attitude needed ; & finally provide a framework to Analyse GD Topics quickly	90 MINUTES
2	GROUP DISCUSSIONS	BODY LANGUAGE STRATAGIES & ART OF INTERRUPTION Techniques to Eliminate Anxiety & ooze class via Positive Body Language. Art of Interruption and Winning Strategy Options in Complex GD Situation, Do's and Don'ts in GDs	90 MINUTES
3	GROUP DISCUSSIONS	<i>ART OF OPENING & LEADING IN GDs : Techniques to Open in Group Discussions & take up Leadership Role as an Initiator. Methods to speak on Unfamiliar Topics. Advance Preparation strategies to succeed at GDs .</i>	90 MINUTES
4	GROUP DISCUSSIONS	THUNDER TRIPOD SPEECH - Art Of Oration to effectively & positively contribution in GD situations. Rule of Three to Summarize & Conclude the GD Smartly. Technique to handle Jury Questions & Compulsory Consensus GDs.	90 MINUTES

DETAILED SCHEDULE

DAY	MODULE	LIST OF TOPICS	DURATION
5	INTERVIEWS	'TELL ME ABOUT' Series : 7 Principles of HR Interviews, 5 Advance Preparations to Align, 2 Golden Opening Questions, M.I.S.T Framework to understand interviews, S.B.I Rule , 'Be A L.P.G, Not An I.N.K POT'	90 MINUTES
6	INTERVIEWS	COMPETENCY & BEHAVIOUR ASSESSMENT QUESTIONS- Frameworks to customize content for questions on Past ,Present & Future, 11-S Techniques of STORY MAKING. Strength, Weakness, Success & Failure series	90 MINUTES
7	INTERVIEWS	<i>BODY LANGUAGE IN STRESS INTERVIEWS- 6 Potential zones of interviews, Responding to Stress Questions , Body Language Strategies to impress, Voice Modulation & Facial Expression Management methods</i>	90 MINUTES
8	INTERVIEWS	'FIVE STAR STARTLING QUESTIONS': Dare Questions to unsettle and the technique of using Alignment Principle to answer them smartly. Dos & Don't's for Interviews, & Framework to answer questions on Opinions	90 MINUTES

DETAILED SCHEDULE

DAY	MODULE	LIST OF TOPICS	DURATION
9	INTERVIEWS	ANGELS ELOQUENT SPEECH & SHINES ATTITUDE Framework for demonstrating the right attitude to impress the interviewer. The THREE MUSKETEERS of questions right at the start of the interview	90 MINUTES
10	INTERVIEWS	CC.H.A.M.P.I.O.N.S of Digital Interview – *DEVILS of Digital Interview *Logistics & Infrastructure Arrangements *LEAD Principle to Gent & Startle Questions	90 MINUTES
11	GUESSTIMATE	<i>Understanding the 5 Step V.A.S.C.O. Approach for solving Guesstimates Easily. Type – 1 : Capacity Estimation Based Approach for Solving Guesstimates</i> <i>“How Many Footballs Can You Fit In A City”</i>	90 MINUTES
12	GUESSTIMATE	MARKET SIZE ESTIMATION Type GUESSTIMATES 3 Powerful Techniques of Elimination, Benchmarking & Indexation to solve Market Size calculation type queries . “How Many Mobile Phones Are Sold In China”	90 MINUTES

DETAILED SCHEDULE

DAY	MODULE	LIST OF TOPICS	DURATION
13	GUESSTIMATE	APOLICY MAKING & STRATEGY TYPE GUESSTIMATES. Feasibility Assessment Type of Guesstimates. Quickly devising alternate approach to cross verify numbers. 'How Much Profit does Star Bucks Store Make	90 MINUTES
14	CASE STUDY ANALYSIS	Im.PRO.CORAL Framework to diagnose the challenges in the Case presented by the interviewer. Understanding Management Analysis frameworks to structure a given case situation. QUEST Approach to start case Analysis	90 MINUTES
15	CASE STUDY ANALYSIS	<i>Cases of Advisory Nature with uni-dimensional pre-stated objective to be accomplished. The 8P Approach to evolve Strategy for any Business or Product launch. The PEST framework for HR Conflict type case studies</i>	90 MINUTES
16	CASE STUDY ANALYSIS	MPOINTS Framework to approach cases where Problem is unclear. Art of Structuring your Case Solution by first using the SEVEN SWEET QUESTIONING Technique. Tackling Consultancy Type Case Situations	90 MINUTES

DETAILED SCHEDULE

DAY	MODULE	LIST OF TOPICS	DURATION
17	EXTEMPORE	Understand Frameworks which can empower you to become a confident Orator , and allow you to generate Creative Content on a vast spectrum of topics. Gain familiarity with powerful Verbal Oration Techniques	90 MINUTES
18	EQ FOR IMAGE PROJECTION AT INTERVIEWS	Why do you need EQ?, How do you Build it? –P.R.I.S.M. Framework, How to use E.Q. for Professional Success? AA.CC.TT.OO.RR. Framework to Create Image & Aura EQ to Win at Interviews & GDs, Leadership Framework	90 MINUTES
19	RESUME WRITING	<i>Who is your Audience?, What is the Process, O.P.T.I.M.I.S.T.I.C. Resume, The Aspects to Glorify ?, 3*3*3 Rule, Caution Points in Resume Writing , Preparation</i>	90 MINUTES
20	PERSONAL BRANDING	MPOINTS Framework to approach cases where Problem is unclear. Art of Structuring your Case Solution by first using the SEVEN SWEET QUESTION Attracting Recruiters to your profile by leveraging the new Innovative Features offered by	90 MINUTES