

हंसराज महाविद्यालय

दिल्ली विश्वविद्यालय

महात्मा हंसराज मार्ग,

मलकागंज, दिल्ली - 110007

दूरभाष : 011-27667458, 27667747

ई-मेल : principal_hrc@yahoo.com

वेबसाइट : www.hansrajcollege.ac.in



HANS RAJ COLLEGE

UNIVERSITY OF DELHI

Mahatma Hansraj Marg

Malkaganj, Delhi - 110007

Tel.: 011-27667458, 27667747

E-mail: principal_hrc@yahoo.com

Website: www.hansrajcollege.ac.in

NAAC ACCREDITED 'A++' GRADE COLLEGE

19.06.2025

NOTICE

Applications are invited from amongst the Section Officer/ Private Secretary (Pay Level 7 & above) with three years of regular service in the cadre and possessing the following for appearing in the Limited Departmental Examination/Promotion to be conducted for the post of Administrative Officer :

1. Bachelor's Degree from a recognized University.

All the employees fulfilling the eligibility criteria may apply to the Principal, Hansraj College in the prescribed format and submit the same in the Principal's Office latest by 25.06.2025.

The date of the written test will be announced in due course.


PRINCIPAL


HANSRAJ COLLEGE
UNIVERSITY OF DELHI
DELHI – 110007

**Application for promotion to the post of Administrative Officer
through Limited Departmental Examination (LDE)**

1. Name of Candidate (in BLOCK LETTERS) - _____
2. Father's/ Husband's Name - _____
3. Whether belongs to SC/ST/OBC/PwBD Category - _____
4. Date of initial joining on permanent basis - _____
5. Present Designation - _____
6. Date of joining in Present Post/Designation - _____
7. Present scale of pay - _____
8. Experience in present Post/Designation as on 25.06.2025 - _____
9. Educational Qualifications - _____
10. Details of Training program attended - _____

I hereby declare that all the entries in this form are correct and attached photo copies of documents are true to the best of my knowledge.

Date: _____

Signature of applicant

Please submit the documentary evidence as photocopies of educational qualification and training program