

HANS RAJ COLLEGE: DELHI

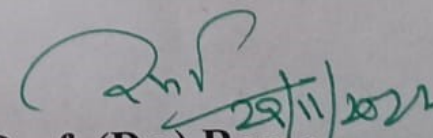
ATTENDANCE NOTICE

All the faculty members are requested to total up the attendance for lectures, practical's and tutorials (**combined**) for the month of November of **I & III Semester** students and deposit the same with Mr. J.N. Rai (Arts & Commerce Courses) & Mr. Mohit Rana (Science Courses) in the College Office latest by **5th December, 2022**. Please mention the **Contact number, Course name & Title** as prescribed in the University syllabi for correct computation.

Note:

- 1) Please mention the complete College roll no. of the students on the attendance sheet.
- 2) Please keep the Xerox copy of the attendance sheet with you.
- 3) **Please mention the roll no's in sequence.**
- 4) You are required to submit the attendance i.e. lectures, tutorials and practical's on the separate sheets.
- 5) Clubbed attendance must be shown on the lectures sheet.

Date: 29.11.2022


29/11/2022
Prof. (Dr.) Rama
Principal,
Hans Raj College, Delhi.