



**Hansraj College**  
University of Delhi  
Mahatma Hansraj Marg, Malka Ganj  
Delhi - 110007

**हंसराज महाविद्यालय**  
दिल्ली विश्वविद्यालय  
महात्मा हंसराज मार्ग, मल्कागंज  
दिल्ली 110007

**Phone: 27667747, 27667458**

Date:- 05.10.2020

**Advertisement for Non-Teaching Posts**



Advt. No. HRC/Admn.(2020)NT posts/002

Applications are uninvited in the prescribed application form available at college website [www.hansrajcollege.ac.in](http://www.hansrajcollege.ac.in) for the following Non-teaching posts on permanent basis in the pay level as per 7th pay commission. The full details of the advertisement are available on the college/University websites [www.hansrajcollege.ac.in](http://www.hansrajcollege.ac.in)/[www.du.ac.in](http://www.du.ac.in). The last date for receipt of application with in two weeks from the date of publication of the advertisement in the employment News.

S.No.	Name of Post	No. of Posts	UR	SC	ST	OBC	EWS	PwD	Max Age	Pay Level
1	JACT/Care Taker	02	-	01	-	-	01	-	27	Pay Level -02
2	Mechanic	01	01	-	-	-	-	-	30	Pay Level-05
3	Laboratory Assistant	05	03	01	-	-	-	01(LD)	30	Pay level-04
4	MTS Laboratory Attendant	19	08	02	02	04	01	02(HI and VI(LV)	27	Pay level-01

**Note:**

- VI, HI and LD stand for Visual Impairment, Hearing Impairment and Locomotor Disability respectively.
- The candidates are instructed to read carefully the eligibility criteria along with the general instructions before filling the application form uploaded on the college website.
- The college reserves the right to change the nature and /or number of posts advertised or not to fill any or all the above posts without assigning any reason thereof. All aspiring candidates are required to refer the College website from time to time for updates/modification, if any
- No T.A or D.A will be paid for appearing in the written test/ interview.
- Any addendum/ corrigendum shall be posted only on the college website. It shall be the responsibility of the candidates to monitor the same

  
PRINCIPAL  


**E-mail: principal\_hrc@yahoo.com Tel: +91-11-27667458, +91-11-27667747**

**LABORATORY ASSISTANT**

**(PB-1) 5200 – 20200 + 2400 G.P.**

**Total Post: 05**

**Essential:**

a) Should have passed Senior Secondary (10+2) or equivalent examination with Science subjects with 50% marks.

Or

Graduate with relevant subject.

**Maximum Age Limit:** 30 years (Age relaxation will be allowed as per the guidelines of University of Delhi).

**JUNIOR ASSISTANT**

**(PB-1) 5200 – 20200 + 1900 G.P.**

**Total Post: 02**

**Essential:**

a) A Senior Secondary School Certificate (+2) or its equivalent qualification from a recognized Board /University / Institution with at least 50% marks or a Graduate from a recognized University, and Diploma / Certificate of minimum 6 months duration in Computer Applications / Office Management/ Secretarial Practice / Financial Management / Accounts or equivalent discipline.

Or

Graduate Degree in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline from a recognized University.

b) Having a typing speed of 40 w.p.m. in English or 30 w.p.m. in Hindi typewriting through Computers.

**Maximum Age Limit:** 27 years (Age relaxation will be allowed as per the guidelines of University of Delhi).

**MTS – LABORATORY ATTENDANT**

**(PB-1) 5200 – 20200 + 1800 G.P.**

**Total Post: 19**

**Essential:**

a) Should have passed Matriculation (10th) or equivalent examination with Science subjects from recognized board.

**Maximum Age Limit:** 27 years (Age relaxation will be allowed as per the guidelines of University of Delhi).

**Workshop Mechanic**

**5,200 – 20,200 + 2,800 (GP)**

**Total Post:01**

**Essential :**

A Postgraduate degree in the relevant subject with two years' experience in relevant field.

OR

A Bachelor degree in the relevant subject with three years' experience as Technical Assistant or Scientific Assistant or in an equivalent position in laboratory of a University or a College/R&D Institution under State/Central Government. 3 year Diploma in relevant subject with 7 years' experience in laboratory of a University or a College/R&D Institution under State/Central Government.

**Maximum Age Limit:** 30 years (Age relaxation will be allowed as per the extant guidelines of University of Delhi/UGC).

**Note:**

Must be thoroughly conversant with all types of lathe work like facing surfacing, turning, multiple screw cutting (including various forms of screw thread) tape & curved turning etc. should be able to work on other workshop machines like sharper milling & drilling etc. Ability to repair lab. instrument like Galvanometers, stop clocks & watches desirable.