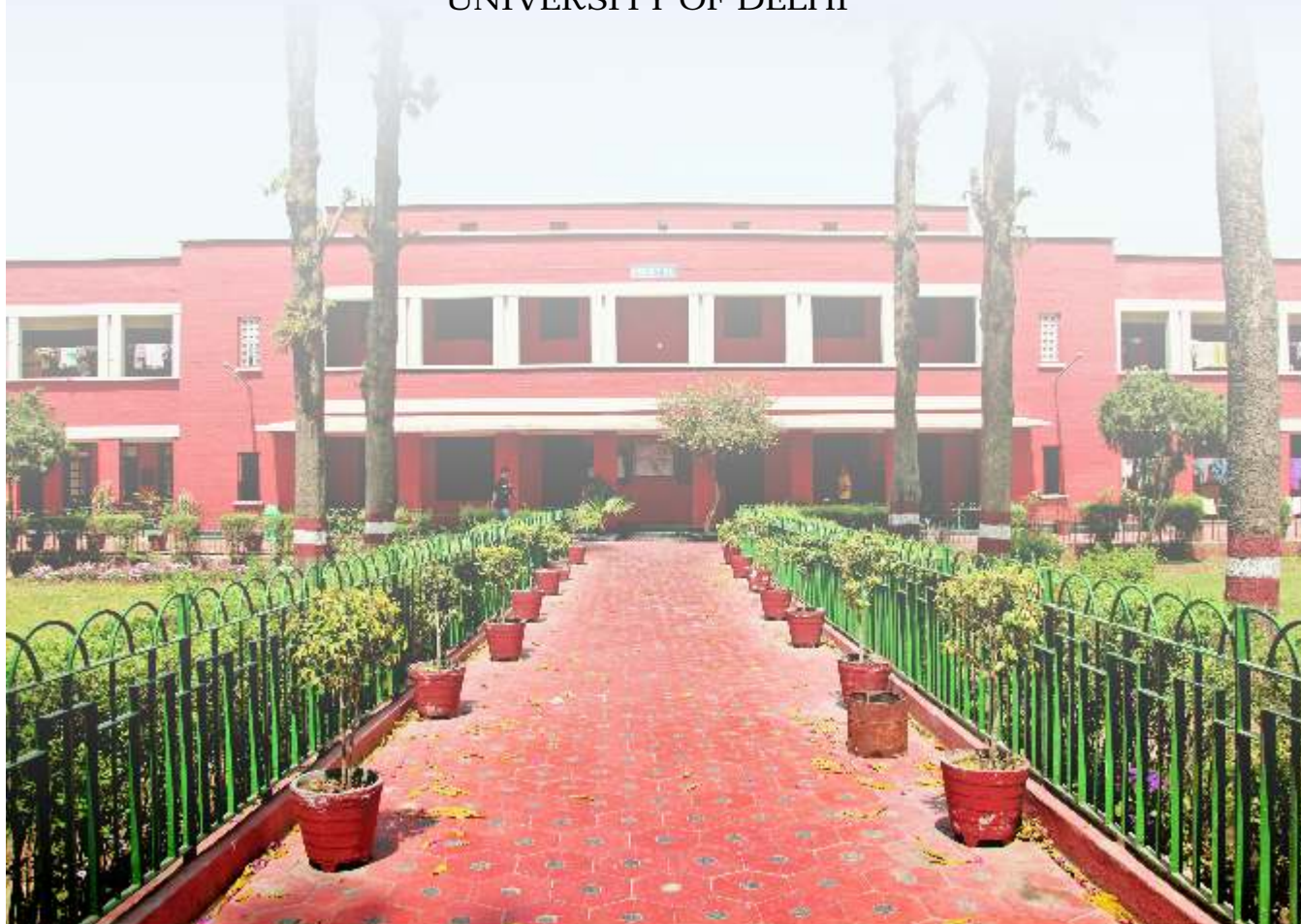




HANSRAJ COLLEGE HOSTEL

UNIVERSITY OF DELHI



PROSPECTUS
2019-2020

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Knowledge Bestows Immortality



Mahatma Hansraj
(1864-1938)

The College was founded to preserve the memory of Mahatma Hansraj. acknowledged as the founding father of D.A.V. movement in undivided India. Frail in body but heroic in spirit, Mahatmaji was selflessly dedicated to the cause of education. He started his career as the Honorary Founder Head Master of D.A.V. School, Lahore in 1886 and over the next 50 years went on to guide the destiny of D.A.V. movement in India.

"Hansraj College has occupied a prestigious place on the educational map of Delhi, many of its students and teachers have figured among the best in the country."

A.B. Vajpayee
Former Prime Minister of India

Administration

Principal
Dr. Rama

Dy. Warden
Mr. Sushil Kumar

Warden
Dr. Manjit Singh Saggi

Hostel Assistant
Sh. Rakesh Goyal



FROM THE PRINCIPAL'S DESK

I extend warm welcome to the fresh batch of students about to join the Hansraj Family. Hansraj College is one of the largest constituent colleges of the University of Delhi. Rated among top five colleges in Science, Commerce and Humanities by India. Today Hansraj College maintains high standards of academic excellence, cutting-edge infrastructure and outstanding facilities for sports and extra-curricular activities.

The visionary ideas of Mahatma Hansraj have guided the college since its inception in July 1948. Our growth as a college is a testimony to the richness of that original vision. We owe our success as an academic institution par excellence to Mahatma ji.

In order to further the interest of students, Hansraj College Hostel was established in 1948 under the competent guidance of Dr. G. L. Dutta. The College Hostel can accommodate about 200 undergraduate male students. Fitted with solar geysers and 24 hours power back-up, the hostel provides a home-away-from-home as well as a wonderful academic atmosphere to the meritorious and needy students. The list of our hostel alumni who went on to become high achievers in diverse fields shows our success as an excellent residence facility for budding scholars.

I hope you will join us in carrying forward the legacy of excellence that is the hallmark of Hansraj.

DR. RAMA
Principal



Message

Congratulation for becoming part of Hansraj College Hostel fraternity which is an integral part of Hansraj College, a premier educational institution which belives in creating a successful present while building a brilliant future. Hansraj College is the largest constituent college of the University of Delhi. Hansraj College is a brilliant manifestation of the Indian culture that thrives on unity in diversity. Its corridors reverberate with great cultural diversity which residents bring from different part of India. Hansraj College provides a home-like environment for the growth and development of its residents, ensuring at the same time attributes of discipline, care concern and conscientious disposition.

Comfort living, community feeling easy access to academic requirements, all rules aspects along with overall personality development can be conceived with reference to the Hostel. I wish that the students make the best out of their stay in this Hostel to grow into better human beings and successful individuals in this continuously growing and expanding world. Let the year becomes a year of success, happiness and fulfilment for all its residents. Hansraj Hostel has a rich legacy of academic excellence and responsible community life. To outstation students, it is an affordable refuge, a home away from home and a launching pad from where a quite a few have embarked on their successful voyages in the world.

The Hostel is a part of the extended family of the college fraternity and adds a dimension of vigor & commitment to the academic and extra curricular ambience of the institution. If on-campus residents is constructed to be a privillage by students, it is not without the responsibilities that each resident must shoulder to maintain and carry forward the best traditions of the college as a whole. I again welcome to all the students and wish for your pleasant, faithful stay and better future.

With my best wishes

DR. MANJIT SINGH SAGGI
WARDEN



Message

It gives me mammoth inclination to welcome you all to be a part of Hansraj family that strives to provide students a homely and healthy atmosphere with complete safety and security in the Hostel.

At the Hostel of Hansraj, we are not only provide students a neat and clean environment and a comfortable place to live in, but encourage them to live in discipline. As the discipline is the key to success and carrer building, hence we promote self-discipline among students. Hansraj College Hostel infrastructure is fastened with amenities like 24-hour power supply, cold and hot water availability, spacious and comfortable rooms, clean toilets, mess with dedicated staff, nutritious menu with variety, Wi-Fi connectivity, clean hostel campus. The Hostel campus also has 24-hour security and well-equipped gym.

Comforts are very important but they are not enough. The main goal of education is all round growth of child i.e. physical, social and mental development. As man is a social animal, so he needs to interact with others. The resident students are encouraged to participate in so many cultural and social activities round the year. The inmates of hostel are encouraged to live in harmony, alike one big family, offering each other a helping hand wherever required. Living in a hostel presupposes high degree of integrity, mindfulness, cooperation, open-mindedness and hard work for a bright future and good image of the institution. It is also becomes the highest obligation & responsibility of all residents that they must keep the hostel clean and free from Polythene, Alcohol, Smoke etc. to ensure pollution free environment and refrain themselves to be part of any unlawful act including ragging to avoid any serve disciplinary action.

My warm wishes are with you for outstanding academic careers.

MR. SUSHL KUMAR
DEPUTY WARDEN

THE HOSTEL

Bequeathed to the sacred memory of Mahatma Hansraj, the founder Principal of D.A.V. College, Lahore, the D.A.V. College Managing Committee established Hansraj College, Delhi in July 1948. Since then the College has come to stay for what its own etymology suggests "Hans Raj, the King of Swan, the chariot of Goddess Saraswati, the Goddess of all knowledge." As a symbol of dedication to the cause of education and excellence, Hansraj College Hostel was established in the year 1954 under the able guidance of the then Principal Dr. G. L. Datta. The Hostel has a spacious campus, with 128 well furnished Rooms and well equipped Dining Hall, a Common Room, Kitchen and arrangements for indoor games. The Hostel



also has well furnished Visitor's Room and a Guest Room. It provides accommodation to about 200 undergraduate male students drawn from all strata of the society. Hot/cold water is available in bathrooms. Power backup is available 24 hours a day in the hostel from generator of 62.5 KVA capacity. Due to Common Wealth Games held in Delhi October 2010, our hostel renovated completely. Entire hostel campus is Wi-Fi enabled and has free access to internet facility for all, 32 C.C.T.V. Cameras are installed at the hostel gates, in dining hall, corridors and grocery store etc. for security reasons.

LOCATION

The Hostel is located within the campus of Hansraj College, Delhi. Hansraj College is a constituent, largest & extended college of the University of Delhi and is situated in the North Campus near Malkaganj. The approximate distance of the College from important landing places in Delhi are as follows:

New Delhi Railway Station	-10 km
Old Delhi Railway Station	-04 km
Nizamuddin Railway Station	-20 km
Indira Gandhi International Airport/Palam Airport	-30 km
I.S.B.T. Kashmiri Gate	-03 km
Vishwavidyalaya Metro Station	-02 km

HOSTEL ADMINISTRATION

The Hostel is managed by the Warden and Dy. Warden on behalf of the Principal. General policy matters regarding the governance of the Hostel are formulated by the HOSTEL COMMITTEE with the Warden as convener. The Committee comprises of the Principal, Vice-Principal, Warden, Dy. Warden, ex-Warden, Teacher Incharges of all departments of the college and four members from among the teachers nominated by the Warden. The administrative functionaries work in co-operation with the Hostel Council (an elected representative body of residents) and seek to create a co-operative and secular environment for academic pursuits and for an overall integrated development of personality of residents. **Day-to-Day working of the Hostel is supervised by the Hostel Manager and the accounts and office matters are looked after by the Hostel Assistant/Accountant.**

ADMISSIONS TO HOSTEL CRITERIA

Admission to the Hostel is granted on the basis of academic merit and interview. Only

undergraduate male students, who have secured admission to the College, are eligible to apply for **Hostel accommodation provided their parents are not residing in Delhi or its neighborhood. i.e. National Capital Region (NCR)**. Admission to the Hostel cannot be claimed as a matter of right by any student admitted to the College or even by those who have been residents in the preceding years.

All admissions to the Hostel are considered afresh. The residents also have to apply for readmission every year and a resident student has to go through all requirements applicable to a new admission. Under no circumstances a student is allowed to stay for more than three years for three years degree courses in the Hostel.

Readmission to the Hostel may be denied in any subsequent year of study in the College if:

- (a) **The resident/student has failed, got "Essential Repeat", dropped out or has been detained because of shortage of attendance. Change of Course by student, will not entitle him to get readmission in the Hostel.**
- (b) **There is a record of disciplinary action against him for any act of omission, violation of the Hostel/ College rules, breach of Hostel/ College discipline, act of wanton vandalism, deliberate mischief or non-payment of Hostel/College dues on time.**
- (c) **He has failed to secure 75% attendance in lectures and tutorials/Practicals.**

PROCEDURE FOR FRESH ADMISSION

Ist & IInd year Undergraduate Students, who wish to apply for admission to the Hostel, are required to submit the prescribed application

form, duly complete in all respects, to the Hostel office as per the Admission Schedule. They are required to appear in person for an interview before the Interview Committee to be held in the Hostel on the schedule date and time. At the time of interview, each candidate is to be accompanied by his parents or local guardian and produce all the original certificates/ documents for the interview. Parents are requested to appoint only a responsible person as a local guardian* The local guardian must submit a proof of residence in Delhi and an approved photo Identity Card. A student shall not be acceptable as a local guardian. The list of the selected candidates will be put on the Notice Board of the Hostel. Selected students will be required to deposit the Hostel fees, in full, by the given date and time, failing which the offer of admission will stand automatically cancelled. Part payment of fees will not be allowed.

***Note:**

- 1). **IInd year Students are required to submit attested copy of Marksheet from Hansraj College Office within three days of declaration of their university results.**
- 2). **IInd year students are also required to appear before the interview panel as per the interview schedule which will be announced later.**
- 3). **Minimum 75% attendance must be secured to get admission in IInd year w.e.f. session 2019-20 of the previous year i.e. Ist year (average of Ist & IInd sem.).**

ALLOCATION OF SEATS

Seats in the Hostel are allocated course wise. The number of seats in any discipline course depends on the sanctioned seats in that course for all categories.

Documents to be attached with the application form:

1. College fees receipt (self attested Photocopy)
2. Marksheet of last examination passed (self attested copy)
3. Character Certificate (self attested photocopy) (Only for Ist year admissions)
4. Caste Certificate (self attested photocopy)
5. Residence Certificate from an appropriate magistrate/ resident commissioner as a proof of permanent address at the time of their admission to the Hostel.
6. Proof of local guardian's residential address, i.e. self attested photocopy of any one of the following : Voter I-Card/PAN Card/Passport/Driving Licence, Aadhar Card etc. and one copy of attested photograph.
7. Attendance Proof (attested copy from Hansraj College Office)(only for IInd & IIIrd year Admissions)

***Note:** Local guardian should be a responsible person & not a student.

READMISSION

All the Previous Year (i.e. IInd year) Residents, who have been promoted to the next class (i.e. IIIyear), are required to seek readmission. (They should apply within Seven days of the reopening of the College or immediately after declaration of their University results, which ever is earlier, failing which they will forfeit their claim for admission to the Hostel). They are required to fill up a fresh application form for readmission and also appear for an interview before the Interview Committee. Before the allotment of room, they are required to pay the



current year's Hostel fee in full, as per payment schedule.

(1) Admission to IInd & IIIrd year shall be made on fresh basis i.e. purely on merit basis w.e.f. 2019-20 except for IIIrd year (in session 2019-20).

(2) For readmission to the Hostel in IIIrd year for the session 2019-20, the minimum % of marks required in previous year i.e. IInd year (Average of Sem. III & Sem. IV) for different courses shall be as follows:

- | | |
|---|-----|
| I. All Science Courses: | 65% |
| II. B. Com. (Honours) and B.A. (Honours) Economics: | 65% |
| III. All other Arts Courses: | 60% |

5% relaxation may be given to students admitted in Sports/SC/ST/ECA/A.F./PH/ Foreign category.

Any Student who has not secured - clear pass position (i.e., has E.R. in any paper of the main subject or and has not cleared subsidiary paper /qualifying paper if any or has been detained because of shortage of attendance or any disciplinary action taken against him will not be readmitted in II or III year in the Hostel.

(3) Minimum 75% attendance must be secured to get admission in IInd & IIIrd year w.e.f. session 2019-20 of the previous year i.e. Ist year (average of Ist & IInd sem.) and IInd

year (average of IIIrd & IVth Sem.) respectively.

(4) A report will be sent to parents of residents at the end of semester for those who violate rules and regulations or involved in any kind of misconduct or misbehavior.

RULES AND REGULATIONS: GENERAL

- Grant of Hostel facility is a special facility and privilege. Every resident is expected to conduct himself with discretion, pursue his studies sincerely and classes regularly.

A student must join the Hostel within one week from the date of admission to the Hostel. Any resident who fails to occupy the allotted room within the stipulated period, or remains absent for more than a month, after taking possession of his room, shall automatically cease to be a resident of the Hostel.

If a resident changes his course of study in the College, he must immediately inform the Hostel office and apply afresh for admission, failing which his admission to the Hostel shall stand automatically cancelled.

No resident is allowed to exchange his room or his room partner without the prior written permission of the Warden.

Each resident will be responsible for proper maintenance and care of the furniture and fixtures provided in his room. Damages, if any, will have to be borne by him. He must switch off the lights, fans and other electric connections while going out his room. **Use of iron, room coolers, heat or heat convectors, etc. is not allowed.** The Bathrooms are fitted with geysers. Hot water is available between 15th October to 15th March (7.00 am to 10.00 am and 5.00 pm to 7.00 pm) only. Rooms are well furnished but students have to bring their own mattresses, pillows, linen, quilts, blankets, curtains, etc. Residents are expected



to keep their rooms, bathrooms and their surroundings neat and clean. Walls must not be disfigured. They are accountable for any misuse, damage, or loss of any Hostel

property. There may be recovery of repair cost and / or fine as well as disciplinary action for carrying such acts. **Students have to inform at rejoining, also in writing. In case information in writing**

is not received by the Hostel office, disciplinary action may be taken against the defaulter.

Smoking is strictly prohibited within the Hostel Campus . Anyone found or reported guilty of contravening this regulation will be required to vacate the Hostel immediately. **Consumption of liquor and use of any contraband drug is strictly prohibited in the Hostel. Anyone found or reported guilty of contravening this regulation will be required to vacate the Hostel immediately.**

Female visitors are not allowed in the resident's room. They can, however meet the residents in the visitor's room, only between 9.00 am and 7.00 pm.

The Principal/ Warden/ Dy. Warden/ any member of the Hostel Committee/ any person authorized by the Principal/ Warden/ Dy. Warden has the rights to enter any room any

time. They may even get it opened/ unlocked in the absence of its resident as well.

No resident is allowed to have any unauthorized guest or visitor in his room. **Any guest/visitor staying after 10.00 pm in the room shall be considered an unauthorized person.** Stay of unauthorized guest by any resident, will be treated as a serious misconduct for which disciplinary action, including fine of Rs. 1000/- or expulsion from the Hostel, may be taken.

A resident may, however, with the prior written permission of the Warden/Dy. Warden, may keep a guest for a maximum period of one day. The same person can not be permitted as a guest of any other resident thereafter.

1. Hostel non residents (outsiders) are not allowed to enter in the Hostel after 10.00pm except in exceptional case of emergency.
2. **In order to prevent any mishappening with the students, the movement of the hostel resident student at late night hours i.e. after 10pm outside the hostel is strictly banned except in exceptional case of emergency. If a resident wants to stay outside the Hostel for the whole night then he has to get the permission in writting for the same or to inform the hostel in time. If anyone found or reported guilty of contravening this regulation will be expelled from the hostel.**
3. Each resident is expected to conduct decently with all fellow-residents and the Hostel functionaries. **Residents must not play loud music or indulge in any activity which may disturb other residents. Any function in the hostel**



campus is not allowed after 10.00pm.

- 1). **Ragging in any form is strictly prohibited within the college premises or any other part of Delhi University as well as on public transport.**
- 2). **Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under Ordinance XV C.**
- 3). Ragging for the purpose of this 'Ordinance' ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students. It includes individual or collective acts or practices which:
 - (a) involves physical assault or threat, and/or use of physical force;
 - (b) violates the status, dignity and honour of women students;
 - (c) violates the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - (d) exposes students to ridicule and contempt and affect their self-esteem;
 - (e) entail verbal abuse and aggression, indecent gestures and obscene behaviour.
4. In case any student, who has obtained degree of Delhi University, is found committing an act or practice of ragging, he/she may be subjected under Ordinance XV to appropriate action for withdrawal of degree conferred by the University.
5. For the purpose of Ordinance XV abetment of ragging will also amount to ragging.

Residents shall not ride bicycle, scooters and motorcycle in the Hostel corridors.

Keeping Scooter /Motor Cycle/Car is strictly prohibited within the Hostel Campus. The residents shall not keep any vehicle. Any vehicle found on campus will attract a fine of Rs. 500/- for every default. They shall not play games in the corridors and Hostel Lawns.

- For any requirement, repair or complaint, the residents must report in writing to the Manager /Hostel Office. Oral complaints or requirements shall not be attended to.
- **Hostel will not be responsible for loss of mobile phones, laptop/ computer/ cash or other costly items etc. The residents are required to take care of their belongings.**
- **Residents are required to vacate their rooms within three days of the completion of their annual examination and handover the room to the Manager of the Hostel and collect a room vacation slip, failing which they will be liable to disciplinary action and they would not be admitted to the Hostel in the next year even if otherwise eligible.** The slip has to be produce at the time of readmission and its photocopy to be attached with the form claiming refund of the Hostel security amount. Readmission will not be considered without room vacation slip. Residents are advised to leave the Hostel only after properly handing over charge of their rooms, and the furniture and fixtures there in, to the Hostel Manager.

They must remove their personal belongings and keep them with their local guardians. However, at their request and their own risk, some arrangements may be made to keep their luggage in the Hostel Common Room for a limited time. Third year residents are not allowed to leave their luggage in the Hostel.



The Students admitted to the Hostel shall have to pay full fees for the complete term (semester) in which he is admitted irrespective of the days.

- In case of withdrawal, or forfeiture, the annual charges will not be refunded. Any resident, who leaves the Hostel, shall pay the monthly charges and other charges upto the end of the semester/term in which withdrawal is made. Exception to this may be made only in special case. i.e. if the residents leaves the Hostel on or before Saturday, 10th Aug. 2019.

Hostel Common Room remains open from 6.00am to 10.00pm. The Common room has a colour TV and provides facilities for indoor games. Important news papers and magazines are subscribed regularly.

- Telephone No. 011-27667963 is available inside the Hostel only for incoming calls. Residents are expected to keep their calls as brief as possible. Residents must ensure that they fulfil the University criteria for 'attendance' in the subjects. Any student who does not fulfil the attendance requirement, both for theory and practicals, will not be permitted to appear University examinations.

Residents are required to make sure that they attend to all the internal assessment/assignment/mid-term

HANSRAJ COLLEGE HOSTEL

FEE Structure for the year 2019-2020

PARTICULARS		Prev. Year	New Year
A.	Admission Fees	200	300
	Development Charges	1000	2500
	Hostel Security	-	2000
	Total	1200	4800
B.	Annual Charges		
	Furniture	300	300
	Hostel Identity Card	50	50
	Crockery & Utensils	125	125
	Common Room	120	120
	Health Centre Membership	240	240
	Union	50	50
	Building Fund	600	600
	Generator Maintenance/RO/Solar/Fire Extinguishers	700	700
	Medical/First Aid	50	50
	Repairs/White-wash etc.	1450	1450
	Wifi/CCTV/Computer Room	150	150
	Garden	150	150
	Sports	125	125
	Total	4110	4110
C.	Mess Advance		
	Veg.	17500	17500
	Non-Veg.	19000	19000
D.	Monthly Charges		
	Room Rent	100	100
	Electricity & Water	975	975
	Establishment	2125	2125
	Continencies	100	100
	Maintenance & Replacement	200	200
	Total	3500	3500
	6Months (July-December)	21000	21000

PAYMENT SCHEDULE First Term (July 2019-Dec. 2019)/(Ist, IIrd & Vth Semester)

Payment to be made at the time of admission:

*	Fresh Admission		Re-admission	
	Veg.	Non Veg.	Veg.	Non Veg.
A. Admission Fees	4800	4800	1200	1200
B. Annual Charges	4110	4110	4110	4110
C. Mess Advance	17500	19000	17500	19000
D. Monthly Charges	21000	21000	21000	21000
Total	47410	48910	43810	45310

Subsequent payments to be made at the beginning of Second Term

(IIInd, IVth & VIth Semester) are as under:

II. Term (Jan 2020-May2020) (IIInd, IV th & VIth Semester)

	Veg.	Non Veg.
C. Mess Advance	17500	19000
D. Monthly Charges	19625	19625
Total	37125	38625



examinations of their respective classes. Failure to do so will result in their losing all the marks for the relevant examinations.

- For details please read the College Prospectus 2019-2020.

MEDICAL CARE

The residents are advised to contact the W.U.S. Health Centre for their general medical requirement. A medical box and a first aid kit are also maintained in the Hostel. However, for complaints of a serious nature, residents are required to obtain private medical attention at their own expences.

BANKING FACILITIES

Branch of Canara Bank is located in the College premises, where residents may open their accounts. The residents are advised to take good care of their pass book/cheque books/Credit or Debit Card etc., and not keep too much cash or other valuables in their rooms. **The authorities will not be responsible for any losses.**

- Hostel charges are variable from time to time.
- Establishment charges* are to be paid for 12 months while other charges are payable for 11 months only.
- Mess advance is calculated taking an average expenditure of Rs. 3500/- per

month for Veg. and Rs. 3800/- per month for Non-Veg. **This does not include expenses on special dinners on the occasions like Hostel, Freshers or Farewell and other functions.**

*includes establishment charges for June.

It is the responsibility of every resident to collect the pay-in-slip from the Hostel Office and clear the dues by the stipulated date. If any Hostel dues remain unpaid by the stipulated date, a late fees of Rs. 15/-per day for the first fortnight and Rs. 25/- per day thereafter shall be charged.

If a resident fails to clear his dues within one month of the date fixed by th Warden, he will be liable to disciplinary action including cancellation of his Hostel seat. **It is suggested that parents should send semester Hostel dues directly to the Hostel Office through a Bank Draft payable at Delhi, drawn in favour of the Principal, Hansraj College, Delhi A/c Hostel.**

Fee payment mode is divided into two terms on the basis of semester 1st Term(July 2019 to Dec 2019) (Ist, IIIrd & Vth semester) and II Term (January 2020 - May 2020) (IInd, IVth & VIth semester).

HOSTEL COUNCIL

Residents are the vital energy at the Hostel. Their elected representative body, THE HOSTEL COUNCIL, forms the nucleus of the corporate life in the Hostel and serves as a link between the residents and the Hostel Authorities. The Council consists of:

- * **Secretary**
- * **Joint Secretary**
- * **Mess Secretary**
- * **Common Room Secretary**

One representative from each Ist, IInd, IIIrd



and foreign students. The Hostel Council has an important role to play in the overall development of academic and general atmosphere in the Hostel. It organizes various social, cultural and sports activities. It develops among the students, organizational abilities, healthy competitive spirit and a sense of belonging that help them play a useful role in society. It has been observed that sometimes the candidates use certain unfair means to get votes from the freshers. To avoid this, it has been decided that freshers (Ist year residents) will not be given voting rights. Instead, a representative of the freshers shall be co-opted by the Hostel Council in consultation with the Warden/Dy. Warden.

SOCIAL AND CULTURAL ACTIVITIES

A number of events are held every year to provide opportunities to the residents to strengthen and enlarge their social-cultural bonds. The Freshers, Saraswati Pooja, Farewell etc. are some such events.

HOSTEL MESS: Rules and Regulations

It is compulsory for every resident to join the mess from the day he takes possession of his room. Cooking is not permitted in the rooms, not even during the vacations.

The Hostel Mess is run by the residents through their elected representative - the



Hostel Secretary, Mess Secretary-under the guidance of the Warden and Dy. Warden through Manager.

Meals are prepared according to Indian taste as per the Menu decided by the Mess Secretary in consultation with the residents.

- Residents are expected to maintain the dignity and decorum of the hostel. They should be polite and dignified in their behaviour with the Mess Staff and other functionaries of the Hostel. **They are neither permitted to enter the kitchen, nor are they allowed to carry food and crockery items out of the dining hall.** Under exceptional circumstances, when a residents is ill, on medical advices, food may be served in the room. This should be done with the permission of the Manager /Warden/Dy. Warden.
- Late lunch will be kept only for those residents who come late due to their classes. Slips for this purpose will be issued to the residents by the Manager till 10.00am daily. Late breakfast and dinner are not allowed.
- Mess purchases are made by The Hostel Secretary/Joint Secretary & Mess Secretary with the assistance of the Manager.
- It is the responsibility of The Hostel Secretary/Joint Secretary & Mess Secretary to see that the materials are

purchased at competitive rates and are of good quality.

- The Hostel Secretary/Joint Secretary & Mess Secretary should sign all the bills and ensure that the entries have been made in the stock register by the Manager. The Manager shall sign and verify the bills before presenting them to the Warden for payment. After that no bills be shown and no grievance will be heard.
- Mess Bills will be prepared by the Manager in consultation with the Mess Secretary and accordingly adjust the Mess advance paid by the residents. The Mess Bills will generally be notified as per the following schedule:
- Residents going out of station for seven days or more, can claim rebate from Mess Bill provided they obtain a rebate slip from the Manager prior to their leaving the Hostel. Otherwise, the Mess Bill will be charged in full. No rebate will be given for a period of less than seven days and maximum 15 days in a month (Rs. 25/- Veg.+Rs. 30/-Non. Veg. per day).

Residents who bring their guests are required to make entries in the guest register and purchase guest coupons before ordering for food. Mess is closed during vacations. Those who resides in the Hostel during vacations should make their own arrangements for food.

MAIN FUNCTIONS OF THE MESS COUNCIL:

1. To invite quotations for all day purchase of items such as grocery, vegetables, fruits, milk, non-veg. etc.
2. To open quotation in the presence of Warden, Dy. Warden, Office Incharge, Manager, members of Mess Council etc.
3. To give purchase order and to sign challan of all received items.
4. To verify and countersign all the bills of the vendors.
5. To check the quality, quantity & comparative rates of all mess items.
6. To check the stock in the store and to receive and issue the items in presence of the mess staff.

	Period of Mess Bill	Date of Notification
1st Mess Bill	20th July to 31st Aug. 2019	7th Sep. 2019
2nd Mess Bill	1st Sep. to 30th Sep. 2019	7th Oct. 2019
3rd Mess Bill	1st Oct. to 31st Oct 2019	7th Nov. 2019
4th Mess Bill	1st Nov. to 16th Dec. 2019	27th Dec. 2019
5th Mess Bill	1st Jan. to 31st Jan. 2020	7th Feb. 2020
6th Mess Bill	1st Feb. to 29th Feb. 2020	7th Mar. 2020
7th Mess Bill	1st Mar. to 31st Mar. 2020	7th Apr. 2020
8th Mess Bill	1st Apr. to 30th Apr. 2020	7th May 2020
9th Mess Bill	1st May to 31st May 2020	7th June 2020

ACADEMIC YEAR CALENDER 2019-2020

SEMESTER I/III/V/VII	
Classes Begin	20th July, 2019 (Saturday)
Mid-Semester Break	07th October, 2019 (Monday) to 13th October, 2019 (Sunday) Note: Dusshera on 08.10.2019 (Tuesday)
Classes begin after Mid-Semester Break	14th October, 2019 (Monday)
Dispersal of Classes, Preparation Leave and Practical Examinations begin	16th November, 2019 (Saturday)
Theory Examinations begin	30th November, 2019 (Saturday)
Winter Break	17th December, 2019 (Tuesday) to 31st December, 2019 (Tuesday)

SEMESTER II/IV/VI/VIII	
Classes Begin	1st January, 2020 (Wednesday)
Mid-Semester break	09th March, 2020 (Monday) to 15th March, 2020 (Sunday) Note: Holi on 10.03.2020 (Tuesday)
Classes begin after Mid-Semester Break	16th March, 2020 (Monday)
Dispersal of Classes, Preparation Leave and Practical Examinations begin	28th April, 2020 (Tuesday)
Theory Examinations begin	11th May, 2020 (Monday)
Summer Vacations	26th May, 2020 (Tuesday) to 19th July, 2020 (Sunday)

List of Hostel Staff

Manager Sh. Jaswant Singh Tanwar	Mess Bearer Sh. Devender Singh	Chowkidar Sh. Ram Das
Cook Sh. Balbir Singh Sh. Surjeet Singh Sh. Mangobindda Sahoo	Sh. Sita Ram Sh. Dev Singh Sh. Milap Chand Sh. Shiv Balak Sh. Hari Van Singh	Sh. Bakshi Ram Sh. Prem Singh Sh. Hira Singh
Mess Helper Smt. Sumna Devi	Sh. Dinesh Kumar Sh. Sanjay Bhandari	Gardener Sh. Hari Ram
		Safai Karamchhari Sh. Shiv Charan



Independence Day Celebration 2018



Fresher Party 2018



Saraswati Pooja Mahotsav 2019



Farewell Party 2019



ADMISSION SCHEDULE

2019-2020

Last date for Receipt of Applications

Tuesday, 23rd July, 2019 : Till 05.00 P.M. (for Ist year Students)

Saturday, 20th July, 2019 : Till 05.00P.M. (for IInd year Students)

Interview of Applicants

B.A. (Hons.) Eco. & B.Com (Hons.)

Wednesday, 24th July 2019 : 09.30 A.M.

All Other Arts Courses

Wednesday, 24th July 2019 : 12.30 P.M.

Science Courses

B.Sc. (Hons.) Physics, Chemistry, Zoology

Thursday, 25th July, 2019 : 9.30 A.M.

All Other Science Courses

Thursday, 25th July, 2019 : 12.30 P.M.

Display of Admission List

Saturday, 27th July, 2019 : 12.30 P.M.

Documents to be Attached with Application Form:

- College fees receipt (self attested photocopy)
- Marksheet of last examination passed (self attested photocopy)
- Character Certificate (self attested photocopy) only for Ist year admission.
- Caste Certificate (self attested photocopy)
- Permanent/Domicile Residence Certificate from magistrate.
- Proof of local guardian's residential address, i.e. self attested photocopy of one of the following:
- Attendance Proof (attested copy from Hansraj College Office) (only for IInd & IIIrd year Admissions)

Vote I-Card/ Ration Card/ Passport/ Driving Licence/ Aadhar Card etc. and one copy of latest attested photograph.

Note: At the time of interview, each candidate must be accompanied by his parent or local guardian and produce all the original certificates and documents for the interview. Parents are requested to appoint only a responsible person as the local guardian & not a student.



HANSRAJ COLLEGE HOSTEL

UNIVERSITY OF DELHI

Tel.: 011-27667747, 27667458 Fax: 27666338 (College) 27662444 (Hostel)

Website: www.hansrajcollege.co.in

Email: contact@hansrajcollege.co.in

₹ 150/-