### Hans Raj College: NCWEB Teaching Centre

### <u>List of Documents Required at the Times of Admission:- (Saturday Centre)</u>

The applicants shall be required to produce following documents in Original alongwith one set of self-attested photocopies at the time of admission:

- 1. Class X Board Examinations Certificate (**Self-Attested Photocopy**)
- 2. Class X Marks-sheet (**Self-Attested Photocopy**)
- 3. Class XII Marks-sheet (**Self-Attested Photocopy**)
- 4. Class XII Provisional Certificate (**Self-Attested Photocopy**) & Original Certificate
- 5. Character Certificate (**recent**)
- 6. SC/ST/PwD/ Certificate (in the name of the candidate) issued by the competent authority (also show original certificate).
- 7. OBC (Non-Creamy Layer) Certificate (in the name of the Candidate) issued by competent authority.
- 8. Transfer Certificate from school/College as well as Migration Certificate from Board/University is required from those students who have passed senior secondary exams from **outside Delhi**.
- 9. At least three passport size self-attested photographs.
- 10. Photocopy of Address proof like <u>Voter ID</u>, <u>Adhar Card</u>, <u>Ration Card</u>, <u>Driving</u> <u>License</u> photocopy & also show original at the name of student seeking admission.

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# First Step

Submit all documents as per notice (In Serial-order)



### Second Step

After verification of Marks-sheet and Caste certificate collect the Admission Form fill-up without correction (correction are not allowed)



### **Third Step**

Submit your Admission form & pay your fees online

Note: NCWEB Classes will start from 5.8.2017.

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# HANS RAJ COLLEGE:

### **NCWEB TEACHING CENTRE**

# Admission 2017-18 Venue:Mandir/Yoga Bhawan Timing: 9.30am-1.30pm

Dr Rama Principal Preetinder Kaur Teacher in Charge